

MONTHLY PERFORMANCE REPORT

January 2015

Contents







Section 1 Pages 1-4	2014-15 Exceptions – Current Month’s Performance Current Month’s performance information for indicators rated Red or Amber
Section 2 Pages 5-8	2014-15 Corporate Performance Indicators Performance Information for all Corporate Priority Indicators
Section 3 Pages 9-20	Detail of Indicators Rated Red or Amber Performance detail for indicators rated Red or Amber
Section 4 Pages 21-50	Budget Management Statements Budget monitor and forecast by Portfolio
Section 5 Pages 51-64	Capital Expenditure Summary of Capital Expenditure

Version: **V1.0**

Published by the Policy & Partnerships Team

Further information: leolord@southend.gov.uk or (01702) 215685

Key to Columns and symbols used in report

Column Heading	Description
Minimise, Maximise or Goldilocks	Indicates whether a higher or lower number is better: Minimise = lower is better, maximise = higher is better, Goldilocks = just right (neither too high or too low)
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2014/15	Annual target for 2014/15
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2015)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

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Section 1: 2014-2015 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber



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Expected Outcome At risk of missing target Responsible OUs People







MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Goldilocks	January 2015	173	134-146	134-146			The number of children subject to a child protection plan has decreased slightly this month. This indicator is over target. The number of CP plans increased in November owing to a higher than average number of Initial Child Protection Conferences together with a lower than average number of children's CP plans being discontinued. This trend has not continued in January and fewer ICPCs and more CP Plans discontinued have resulted in the slight decrease in the number of children subject to a CP Plan. This indicator is being closely monitored by managers.	People Scrutiny
CP 7.4	% Children in good or outstanding secondary schools [Monthly Snapshot]	Aim to Maximise	January 2015	69.2	82.7	82.7			There were no new inspections in January. This results in our performance remaining the same as December.	People Scrutiny
CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]	Aim to Maximise	January 2015	91.7	94.7	94.7			There were no new inspections in January. This results in our performance remaining the same as December.	People Scrutiny
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	January 2015	£554108	£480000	£480000			This is a reduction of £16.8k from the December month end result of £570,933. January has shown a positive decrease following the usual Christmas spike and there has been a parallel reduction in the number of arrears cases from 1909 to 1748. In the remaining weeks as we move towards year end the tenancy services and income management teams are addressing all areas of arrears with residents.	Policy & Resources Scrutiny

Expected Outcome Some slippage against target Responsible OUs Adult & Community Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.11	Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]	Aim to Maximise	Q3 2014/15	8.5%	9.7%	10%			The Quarter 1 figure was 8.9%, Quarter 2 figure was 7.7% and Quarter 3 figure is 8.5%. Performance has declined, part of this is down to a review of data quality, some clients work placements have ended and the current economic situation. We have 43 LD service users recorded as being in paid employment from 505 service users. We are however still above the regional average of 7.2% and national average of 6.7%. A report has gone to senior managers and is awaiting outcome.	People Scrutiny

**Expected Outcome Some slippage against target
Responsible OUs Corporate Services**



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 7.1	% of Council Tax for 2014/15 collected in year [Cumulative]	Aim to Maximise	January 2015	86.20%	86.80%	97.00%			The collection has slightly fallen behind target. Resources are being diverted to our recovery team to allow as many cases as possible to be progressed through the recovery process to improve collection. It is anticipated that this redirection of resource will get the collection rate back on target by the year end.	Policy & Resources Scrutiny
CP 7.2	% of Non-Domestic Rates for 2014/15 collected in year [Cumulative]	Aim to Maximise	January 2015	87.40%	87.90%	97.50%			Although the end of January figure is slightly behind target, the latest collection report run on mid-February indicates that collection has picked up and we are on track to meet the February month end and year end targets.	Policy & Resources Scrutiny
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	January 2015	5.85	5.80	7.20			Corporately since November 2014 sickness has been significantly lower than the actual target. As a result it is likely that the corporate target will be achieved for 2014/15.	Policy & Resources Scrutiny

**Expected Outcome Some slippage against target
Responsible OUs People**



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.6	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot]	Aim to Maximise	January 2015	N/A	86%	86%			<p>The Quarter 1 figure was 93%, the Quarter 2 figure was 84.3% and Quarter 3 figure is 84.4%. The performance has remained in line with last quarter. This indicator reports the people who started reablement between July 2014 and Sept 2014, 293 people started reablement in this period. During the three month period to the end of December 2014, 247 people were still at home, a success rate of 84.3%.</p> <p>For all of those starting reablement from April 2014 to September 2014 the success rate, which is "at home" 91 days later is 84.4% A detailed review is underway to improve performance against the target.</p>	People Scrutiny

**Expected Outcome Some slippage against target
Responsible OUs Place**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	January 2015	52.05%	53.00%	53.00%			The recycling percentage is slightly below target due to the Mechanical Biological Treatment plant commissioning delay.	Place Scrutiny

**Expected Outcome Some slippage against target
Responsible OUs Public Health**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.2	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	January 2015	30	33	40			<p>We are working with off licences to try and remove high strength beers, ciders, lagers from their stores.</p> <p>We are engaging business' in February/March in the Active Travel Pledge in the lead up to the walking festival taking place in late March/early April</p> <p>Regulatory Services are promoting healthy eating pledges to food outlets targeting 80 business' that they have existing relationships with.</p>	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	January 2015	4,358	4,482	5,673			<p>We are still awaiting data from some of the GP practices for January 2015. This is expected in the next couple of weeks.</p> <p>The Health Check Bus outreach project will be starting in March and there is a planned programme to health check eligible staff at Southend Borough Council.</p>	People Scrutiny

Section 2: 2014-2015 Corporate Performance Indicators



Information for all 2013-2014 Corporate Priority Indicators

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Performance Data Expected Outcome: At risk of missing target 4 On course to achieve target 21 Some slippage against target 8 No Value 1

Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	January 2015	6298	6531	7629			Dipti Patel	Policy & Resources Scrutiny

Priority Priority 2 - Ensure a well maintained and attractive street scene, parks and open spaces

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	January 2015	40	48	48			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	January 2015	96%	88%	88%			Dipti Patel	Place Scrutiny

Priority Priority 3 - Where possible minimise our impact on the natural environment

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	January 2015	52.05%	53.00%	53.00%			Dipti Patel	Place Scrutiny

Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Goldilocks	January 2015	173	134-146	134-146			John O'Loughlin	People Scrutiny
CP 4.2	Number of Looked After Children [Monthly Snapshot]	Goldilocks	January 2015	222	240	240			John O'Loughlin	People Scrutiny
CP 4.3	The percentage of Early Help Assessments initiated that come from health professionals [Cumulative]	Aim to Maximise	January 2015	7.7%	7%	7%			Jane Theadom	People Scrutiny
CP 4.4	The percentage of children who run away that receive an independent return to home interview (where parents' consent) [Monthly Snapshot]	Aim to Maximise	January 2015	100%	100%	100%			John O'Loughlin	People Scrutiny
CP 4.5	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage) [Quartely Snapshot]	Aim to Maximise	Q2 2014/15	N/A	90%	90%			Martin Wintle	People Scrutiny
CP 4.6	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot]	Aim to Maximise	January 2015	N/A	86%	86%			Martin Wintle	People Scrutiny
CP 4.7	Delayed transfers of care from hospital (social care) [Cumulative]	Aim to Minimise	January 2015	18	20	24			Martin Wintle	People Scrutiny
CP 4.8	% Eligible adaptations completed [Cumulative]	Aim to Maximise	January 2015	100%	100%	100%			Jacqui Lansley	Policy and Resources Scrutiny
CP 4.9	Proportion of appropriate people using social care who receive direct payments [Monthly Snapshot]	Aim to Maximise	January 2015	17.58%	16.22%	16.5%			Martin Wintle	People Scrutiny
CP 4.10	Proportion of adults with learning disabilities who live in their own home or with their family [Quarterly Snapshot]	Aim to Maximise	Q3 2014/15	89%	87.5%	90%			Martin Wintle	People Scrutiny
CP 4.11	Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]	Aim to Maximise	Q3 2014/15	8.5%	9.7%	10%			Martin Wintle	People Scrutiny
CP 4.12	The number of eligible homeless prevention applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	January 2015	16	16	20			Jacqui Lansley	Policy and Resources Scrutiny

Priority Priority 5 - Support Southend to be active and alive with sport and culture

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	January 2015	11,227.75	8,490	9,000			Nick Harris	Place Scrutiny
CP 5.2	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	January 2015	3,452,437	2,843,333	3,412,000			Nick Harris	Place Scrutiny

Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 6.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	January 2015	39.7%	38%	38%			Jane Theadom	People Scrutiny
CP 6.2	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	January 2015	30	33	40			James Williams	People Scrutiny
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	January 2015	925	1,068	1,300			Liesel Park	People Scrutiny
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	January 2015	4,358	4,482	5,673			Margaret Gray	People Scrutiny

Priority Priority 7 - Encourage the education, economy and prosperity of Southend and its residents

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.1	% of Council Tax for 2014/15 collected in year [Cumulative]	Aim to Maximise	January 2015	86.20%	86.80%	97.00%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.2	% of Non-Domestic Rates for 2014/15 collected in year [Cumulative]	Aim to Maximise	January 2015	87.40%	87.90%	97.50%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.3	% Children in good or outstanding primary schools [Monthly Snapshot]	Aim to Maximise	January 2015	76.9	75.5	75.5			Jane Theadom	People Scrutiny
CP 7.4	% Children in good or outstanding secondary schools [Monthly Snapshot]	Aim to Maximise	January 2015	69.2	82.7	82.7			Jane Theadom	People Scrutiny
CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]	Aim to Maximise	January 2015	91.7	94.7	94.7			Jane Theadom	People Scrutiny

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses


MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	January 2015	£554108	£480000	£480000			Jacqui Lansley	Policy & Resources Scrutiny
CP 8.3	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	January 2015	84.78%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	January 2015	86.44%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 8.5	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	January 2015	93.92%	90.00%	90.00%			Peter Geraghty	Place Scrutiny

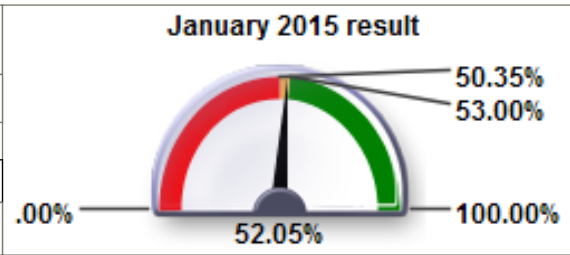
Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 10.1	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	January 2015	93.24%	80.00%	80.00%			Nick Corrigan	Policy & Resources Scrutiny
CP 10.2	Number of payments made online [Cumulative]	Aim to Maximise	January 2015	42,500	41,660	50,000			Joanna Ruffle	Policy & Resources Scrutiny
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	January 2015	5.85	5.80	7.20			Joanna Ruffle	Policy & Resources Scrutiny

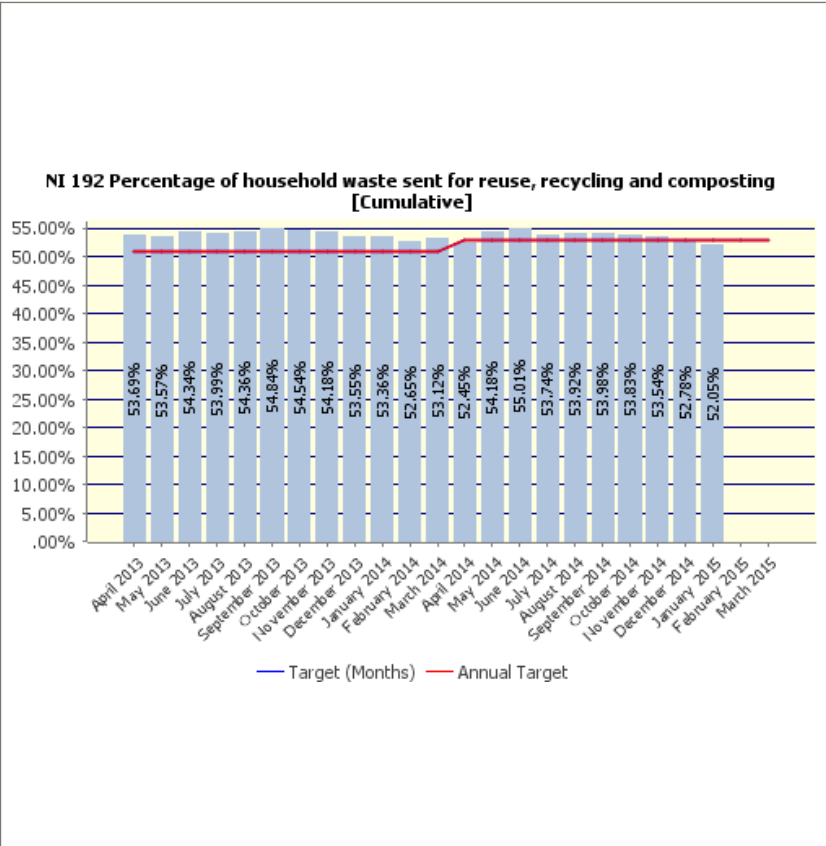
Section 3: Detail of indicators rated Red or Amber

Priority Priority 3 - Where possible minimise our impact on the natural environment
Expected Outcome: Some slippage against target 1

CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Dipti Patel		
Year Introduced	2008		




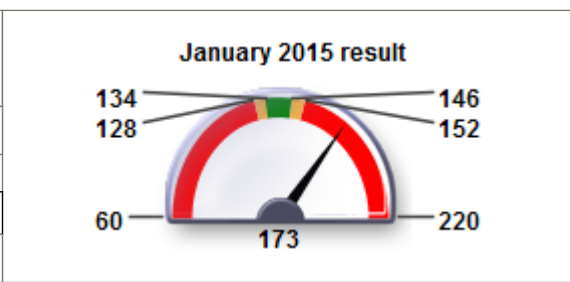
Date Range 1		
	Value	Target
April 2013	53.69%	51.00%
May 2013	53.57%	51.00%
June 2013	54.34%	51.00%
July 2013	53.99%	51.00%
August 2013	54.36%	51.00%
September 2013	54.84%	51.00%
October 2013	54.54%	51.00%
November 2013	54.18%	51.00%
December 2013	53.55%	51.00%
January 2014	53.36%	51.00%
February 2014	52.65%	51.00%
March 2014	53.12%	51.00%
April 2014	52.45%	53.00%
May 2014	54.18%	53.00%
June 2014	55.01%	53.00%
July 2014	53.74%	53.00%
August 2014	53.92%	53.00%
September 2014	53.98%	53.00%
October 2014	53.83%	53.00%
November 2014	53.54%	53.00%
December 2014	52.78%	53.00%
January 2015	52.05%	53.00%
February 2015		53.00%
March 2015		53.00%



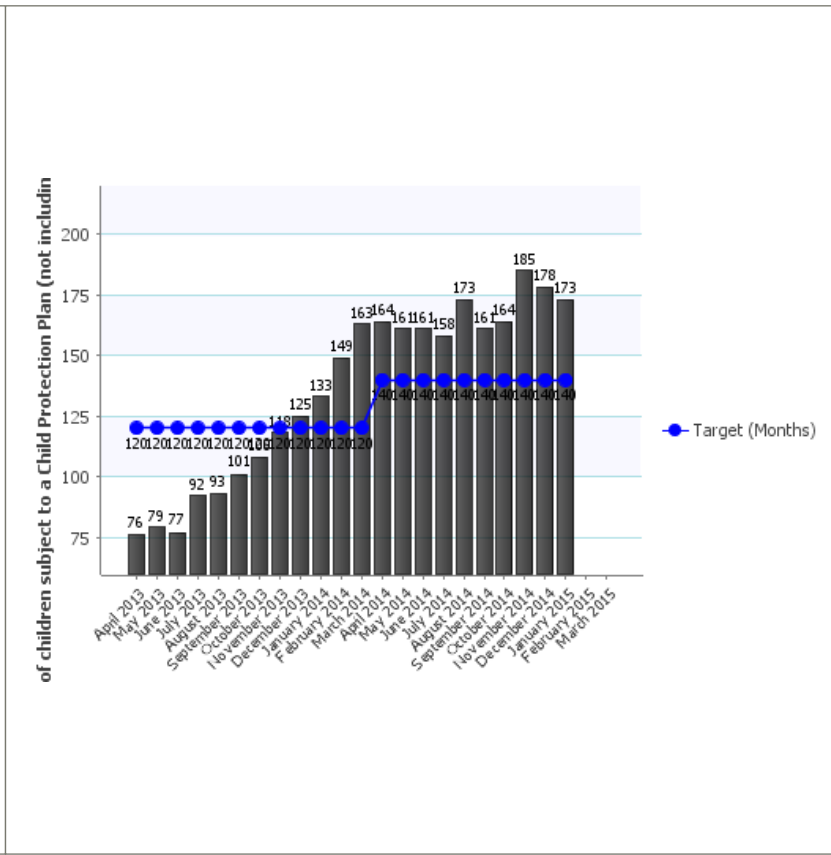
The recycling percentage is slightly below target due to the Mechanical Biological Treatment plant commissioning delay where recycling materials would have been extracted from the black bag residual waste.

Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults
Expected Outcome: At risk of missing target 1 Some slippage against target 2

CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]		
Expected Outcome		Format	Goldilocks
Managed By	John O'Loughlin		
Year Introduced	2011		



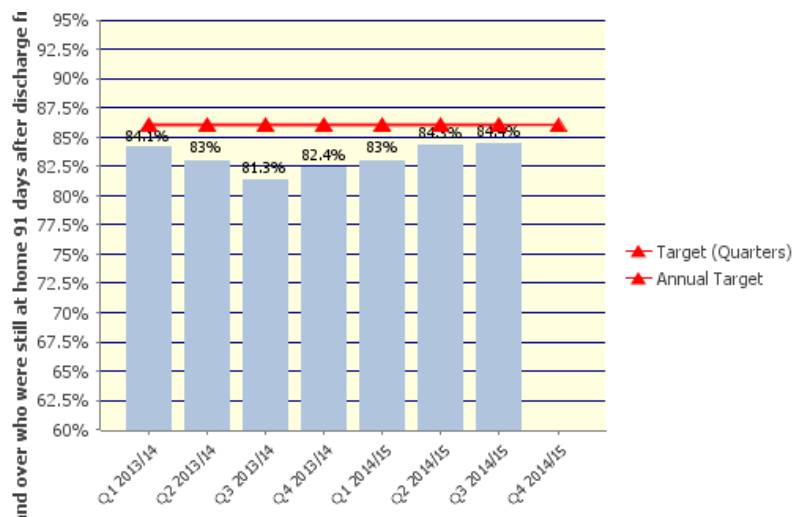
Date Range 1		
	Value	Target
April 2013	76	120
May 2013	79	120
June 2013	77	120
July 2013	92	120
August 2013	93	120
September 2013	101	120
October 2013	108	120
November 2013	118	120
December 2013	125	120
January 2014	133	120
February 2014	149	120
March 2014	163	120
April 2014	164	140
May 2014	161	140
June 2014	161	140
July 2014	158	140
August 2014	173	140
September 2014	161	140
October 2014	164	140
November 2014	185	140
December 2014	178	140
January 2015	173	140
February 2015		
March 2015		



The number of children subject to a child protection plan has decreased slightly this month. This indicator is over target. The number of CP plans increased in November owing to a higher than average number of Initial Child Protection Conferences together with a lower than average number of children's CP plans being discontinued. This trend has not continued in January and fewer ICPCs and more CP Plans discontinued have resulted in the slight decrease in the number of children subject to a CP Plan. This indicator is being closely monitored by managers.


CP 4.6	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot]			January 2015 result N/A
Expected Outcome	⚠	Format	Aim to Maximise	
Managed By	Martin Wintle			
Year Introduced				

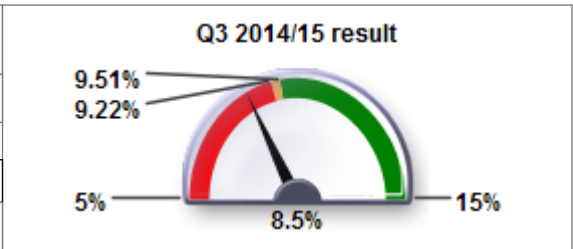
Date Range 1		
	Value	Target
April 2013		85%
May 2013		85%
June 2013		85%
Q1 2013/14	84.1%	86%
July 2013		85%
August 2013		85%
September 2013		85%
Q2 2013/14	83%	86%
October 2013		85%
November 2013		85%
December 2013		85%
Q3 2013/14	81.3%	86%
January 2014		85%
February 2014		85%
March 2014	82.4%	85%
Q4 2013/14	82.4%	86%
April 2014		86%
May 2014	N/A	86%
June 2014	83%	86%
Q1 2014/15	83%	86%
July 2014	N/A	86%
August 2014	N/A	86%
September 2014	84.3%	86%
Q2 2014/15	84.3%	86%
October 2014	N/A	86%
November 2014	N/A	86%
December 2014	84.4%	86%
Q3 2014/15	84.4%	86%
January 2015	N/A	86%
February 2015		
March 2015		
Q4 2014/15		



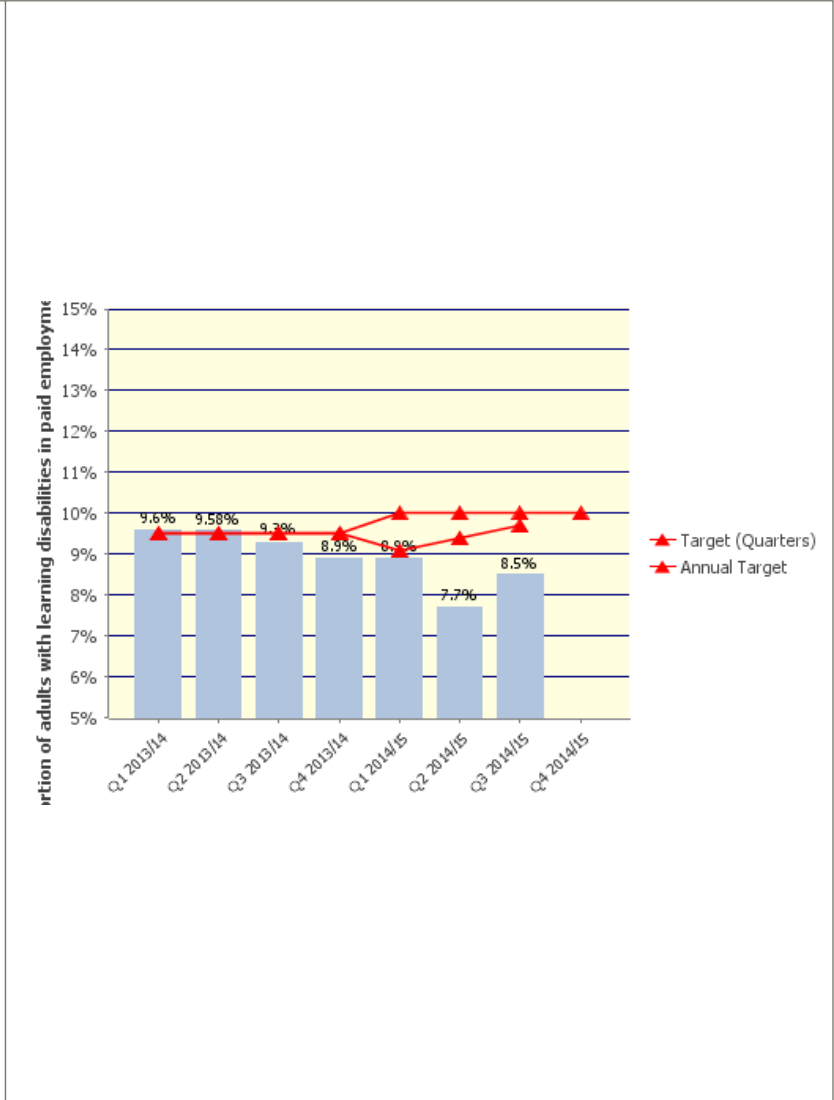
The Quarter 1 figure was 93%, the Quarter 2 figure was 84.3% and Quarter 3 figure is 84.4%. The performance has remained in line with last quarter. This indicator reports the people who started reablement between July 2014 and Sept 2014, 293 people started reablement in this period. During the three month period to the end of December 2014, 247 people were still at home, a success rate of 84.3%.

For all of those starting reablement from April 2014 to September 2014 the success rate, which is "at home" 91 days later is 84.4% A detailed review is underway to improve performance against the target.

CP 4.11	Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Martin Wintle		
Year Introduced			




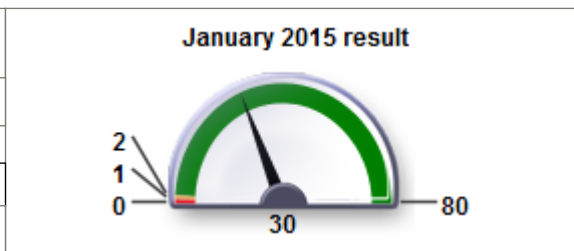
Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		9.5%
Q1 2013/14	9.6%	9.5%
July 2013		9.5%
August 2013		9.5%
September 2013		9.5%
Q2 2013/14	9.58%	9.5%
October 2013		9.5%
November 2013		9.5%
December 2013		9.5%
Q3 2013/14	9.3%	9.5%
January 2014		
February 2014		
March 2014	8.9%	10%
Q4 2013/14	8.9%	9.5%
April 2014		
May 2014	N/A	
June 2014	8.9%	9.1%
Q1 2014/15	8.9%	9.1%
July 2014	N/A	9.1%
August 2014	N/A	
September 2014	7.7%	9.1%
Q2 2014/15	7.7%	9.4%
October 2014	N/A	
November 2014	N/A	
December 2014	8.5%	9.7%
Q3 2014/15	8.5%	9.7%
January 2015	N/A	9.7%
February 2015		
March 2015		
Q4 2014/15		



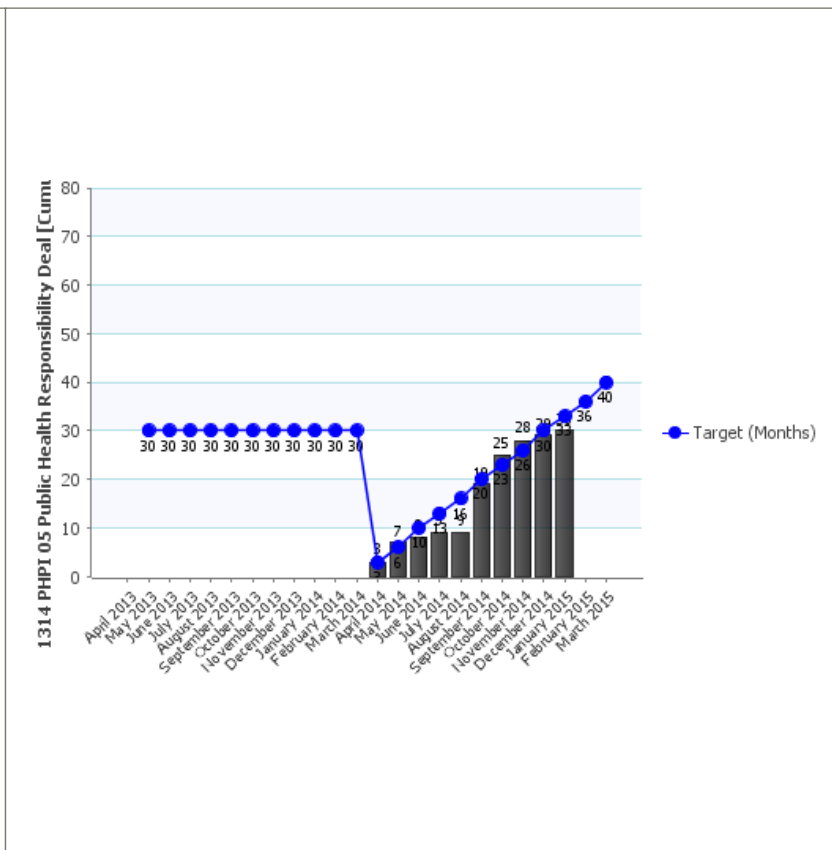
The Quarter 1 figure was 8.9%, Quarter 2 figure was 7.7% and Quarter 3 figure is 8.5%. Performance has declined, part of this is down to a review of data quality, some clients work placements have ended and the current economic situation. We have 43 LD service users recorded as being in paid employment from 505 service users. We are however still above the regional average of 7.2% and national average of 6.7%. A report has gone to senior managers and is awaiting outcome.

Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend
Expected Outcome: Some slippage against target 2

CP 6.2	Public Health Responsibility Deal [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	James Williams		
Year Introduced			




Date Range 1		
	Value	Target
April 2013		
May 2013		30
June 2013		30
July 2013		30
August 2013		30
September 2013		30
October 2013		30
November 2013		30
December 2013		30
January 2014		30
February 2014		30
March 2014		30
April 2014	3	3
May 2014	7	6
June 2014	8	10
July 2014	9	13
August 2014	9	16
September 2014	19	20
October 2014	25	23
November 2014	28	26
December 2014	29	30
January 2015	30	33
February 2015		36
March 2015		40

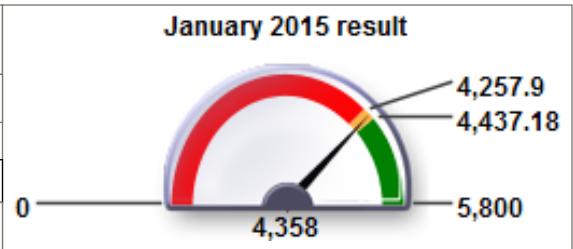


We are working with off licences to try and remove high strength beers, ciders, lagers from their stores.

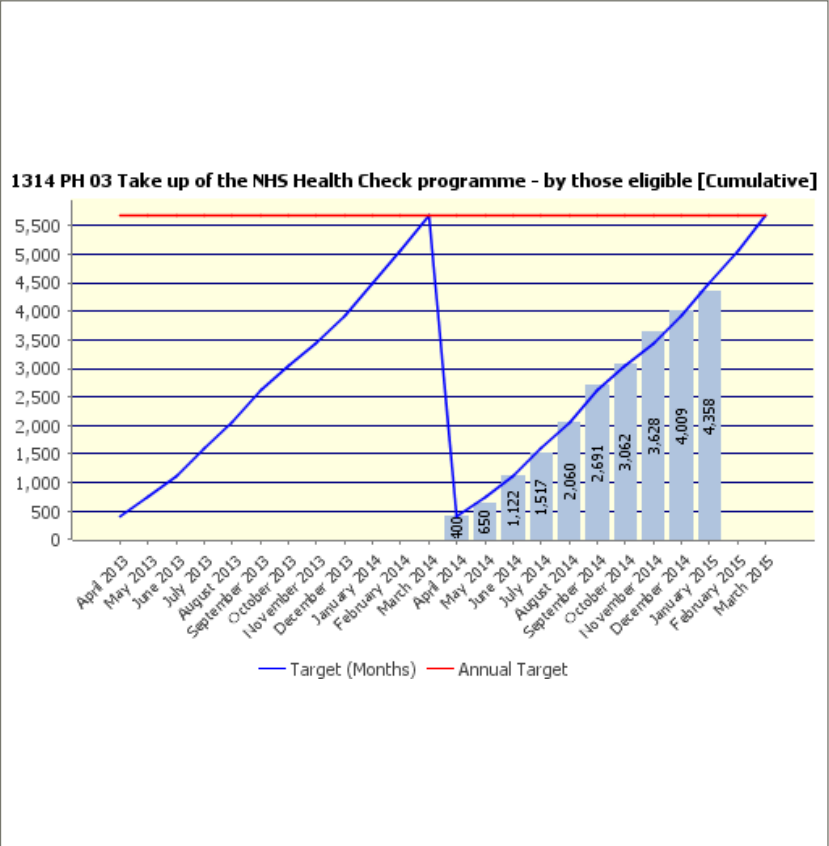
We are engaging business' in February/March in the Active Travel Pledge in the lead up to the walking festival taking place in late March/early April

Regulatory Services are promoting healthy eating pledges to food outlets targeting 80 business' that they have existing relationships with.

CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Margaret Gray		
Year Introduced			




Date Range 1		
	Value	Target
April 2013		406
May 2013		763
June 2013		1,120
July 2013		1,592
August 2013		2,064
September 2013		2,632
October 2013		3,038
November 2013		3,443
December 2013		3,914
January 2014		4,482
February 2014		5,050
March 2014		5,673
April 2014	400	406
May 2014	650	763
June 2014	1,122	1,120
July 2014	1,517	1,592
August 2014	2,060	2,064
September 2014	2,691	2,632
October 2014	3,062	3,038
November 2014	3,628	3,443
December 2014	4,009	3,914
January 2015	4,358	4,482
February 2015		5,050
March 2015		5,673

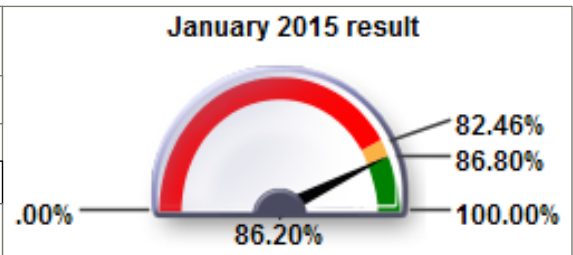


We are still awaiting data from some of the GP practices for January 2015. This is expected in the next couple of weeks.

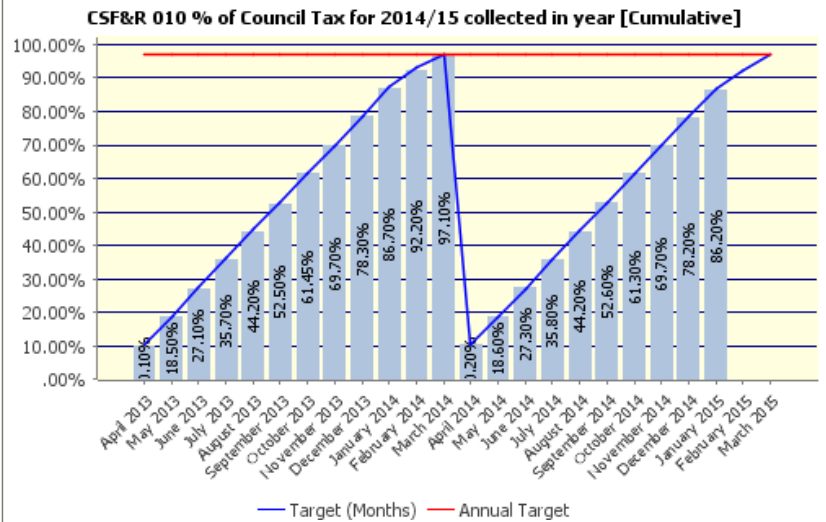
The Health Check Bus outreach project will be starting in March and there is a planned programme to health check eligible staff at Southend Borough Council.

Priority Priority 7 - Encourage the education, economy and prosperity of Southend and its residents
Expected Outcome: At risk of missing target 2 Some slippage against target 2


CP 7.1	% of Council Tax for 2014/15 collected in year [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Joe Chesterton		
Year Introduced	2000		

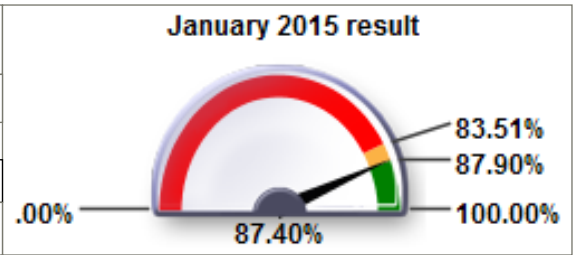


Date Range 1		
	Value	Target
April 2013	10.10%	10.20%
May 2013	18.50%	18.80%
June 2013	27.10%	27.40%
July 2013	35.70%	36.30%
August 2013	44.20%	45.00%
September 2013	52.50%	52.80%
October 2013	61.45%	61.40%
November 2013	69.70%	70.00%
December 2013	78.30%	78.60%
January 2014	86.70%	87.20%
February 2014	92.20%	92.90%
March 2014	97.10%	97.00%
April 2014	10.20%	10.20%
May 2014	18.60%	18.50%
June 2014	27.30%	27.20%
July 2014	35.80%	35.80%
August 2014	44.20%	44.40%
September 2014	52.60%	52.60%
October 2014	61.30%	61.40%
November 2014	69.70%	69.80%
December 2014	78.20%	78.40%
January 2015	86.20%	86.80%
February 2015		92.40%
March 2015		97.00%

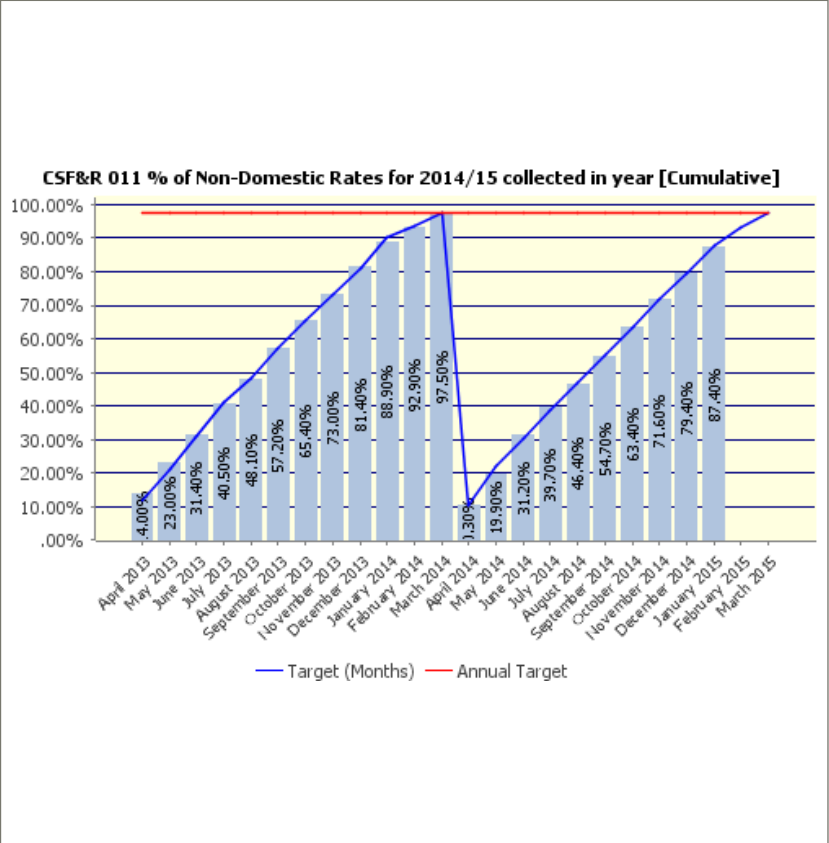


The collection has slightly fallen behind target. Resources are being diverted to our recovery team to allow as many cases as possible to be progressed through the recovery process to improve collection. It is anticipated that this redirection of resource will get the collection rate back on target by the year end.


CP 7.2	% of Non-Domestic Rates for 2014/15 collected in year [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Joe Chesterton		
Year Introduced	2000		

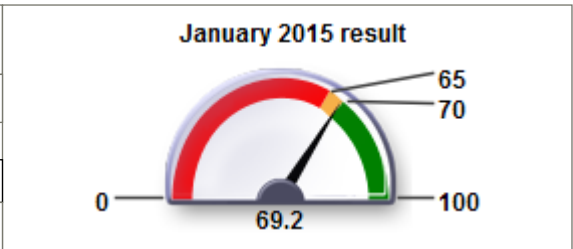


Date Range 1		
	Value	Target
April 2013	14.00%	12.00%
May 2013	23.00%	21.00%
June 2013	31.40%	31.00%
July 2013	40.50%	41.00%
August 2013	48.10%	48.20%
September 2013	57.20%	57.00%
October 2013	65.40%	65.40%
November 2013	73.00%	73.00%
December 2013	81.40%	81.00%
January 2014	88.90%	90.00%
February 2014	92.90%	93.50%
March 2014	97.50%	97.50%
April 2014	10.30%	10.30%
May 2014	19.90%	21.90%
June 2014	31.20%	30.40%
July 2014	39.70%	38.70%
August 2014	46.40%	46.80%
September 2014	54.70%	55.00%
October 2014	63.40%	63.40%
November 2014	71.60%	71.60%
December 2014	79.40%	79.70%
January 2015	87.40%	87.90%
February 2015		92.90%
March 2015		97.50%

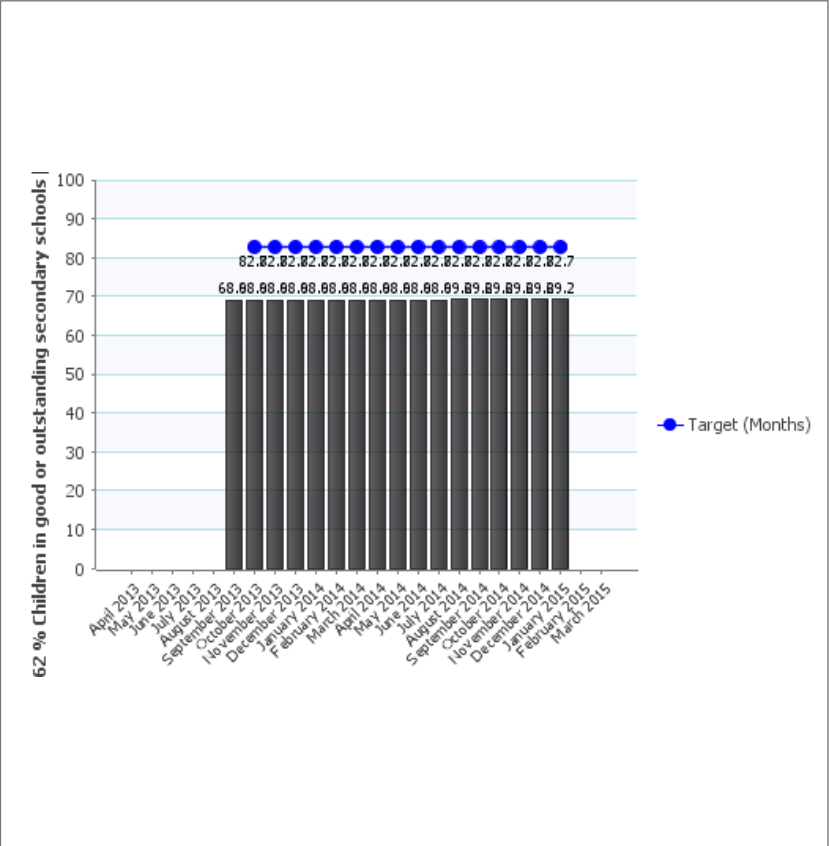


Although the end of January figure is slightly behind target, the latest collection report run on mid-February indicates that collection has picked up and we are on track to meet the February month end and year end targets.


CP 7.4	% Children in good or outstanding secondary schools [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jane Theadom		
Year Introduced			

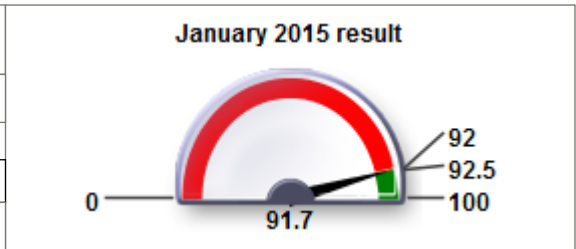


Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		
July 2013		
August 2013		
September 2013	68.9	
October 2013	68.9	82.7
November 2013	68.9	82.7
December 2013	68.9	82.7
January 2014	68.9	82.7
February 2014	68.9	82.7
March 2014	68.9	82.7
April 2014	68.9	82.7
May 2014	68.9	82.7
June 2014	68.9	82.7
July 2014	68.9	82.7
August 2014	69.2	82.7
September 2014	69.2	82.7
October 2014	69.2	82.7
November 2014	69.2	82.7
December 2014	69.2	82.7
January 2015	69.2	82.7
February 2015		
March 2015		

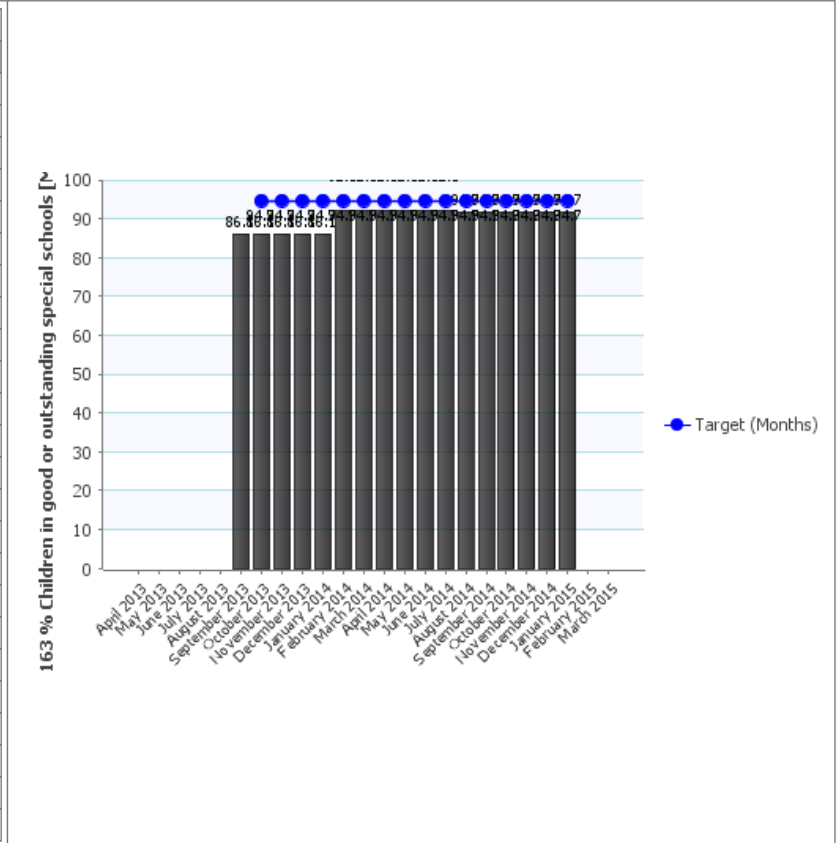


There were no new inspections in January. This results in our performance remaining the same as December.

CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jane Theadom		
Year Introduced			



Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		
July 2013		
August 2013		
September 2013	86.1	
October 2013	86.1	94.7
November 2013	86.1	94.7
December 2013	86.1	94.7
January 2014	86.1	94.7
February 2014	92.1	94.7
March 2014	92.1	94.7
April 2014	92.1	94.7
May 2014	92.1	94.7
June 2014	92.1	94.7
July 2014	92.1	94.7
August 2014	91.7	94.7
September 2014	91.7	94.7
October 2014	91.7	94.7
November 2014	91.7	94.7
December 2014	91.7	94.7
January 2015	91.7	94.7
February 2015		
March 2015		

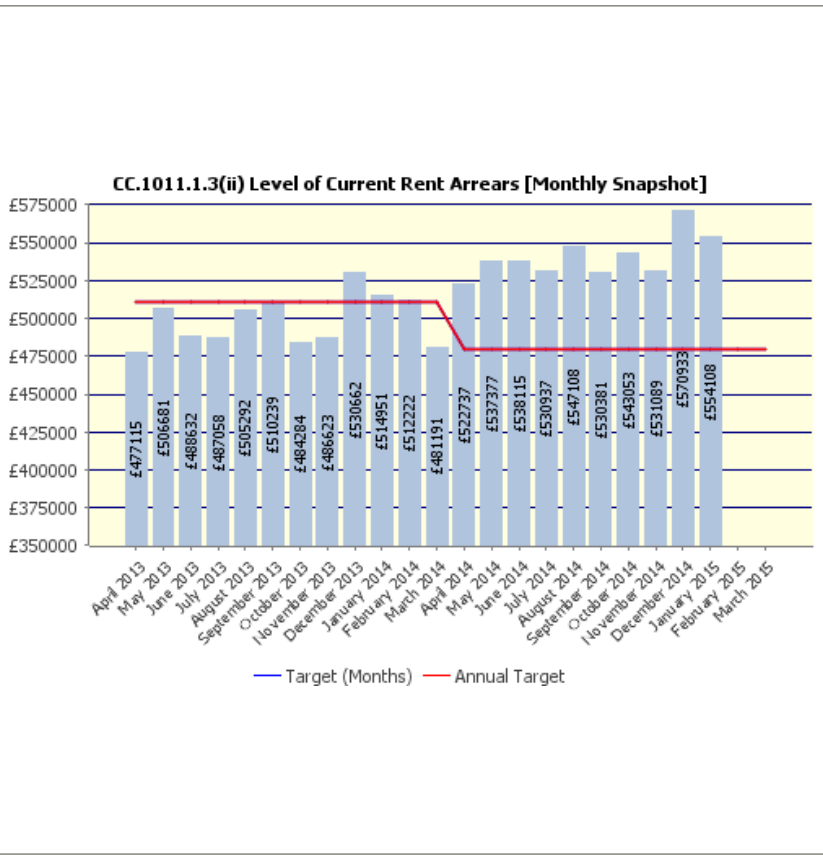


There were no new inspections in January. This results in our performance remaining the same as December.

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses
 Expected Outcome: At risk of missing target 1


CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]			January 2015 result
Expected Outcome		Format	Aim to Minimise	
Managed By	Jacqui Lansley			
Year Introduced	2007			

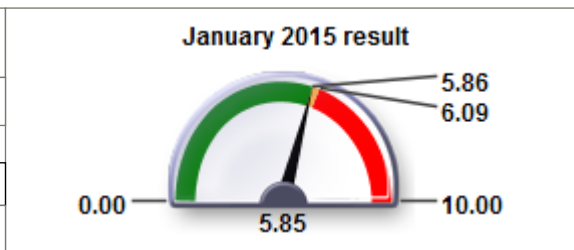
Date Range 1		
	Value	Target
April 2013	£477115	£511234
May 2013	£506681	£511000
June 2013	£488632	£511000
July 2013	£487058	£511000
August 2013	£505292	£511000
September 2013	£510239	£511000
October 2013	£484284	£511000
November 2013	£486623	£511000
December 2013	£530662	£511000
January 2014	£514951	£511000
February 2014	£512222	£511000
March 2014	£481191	£511000
April 2014	£522737	£480000
May 2014	£537377	£480000
June 2014	£538115	£480000
July 2014	£530937	£480000
August 2014	£547108	£480000
September 2014	£530381	£480000
October 2014	£543053	£480000
November 2014	£531089	£480000
December 2014	£570933	£480000
January 2015	£554108	£480000
February 2015		£480000
March 2015		£480000



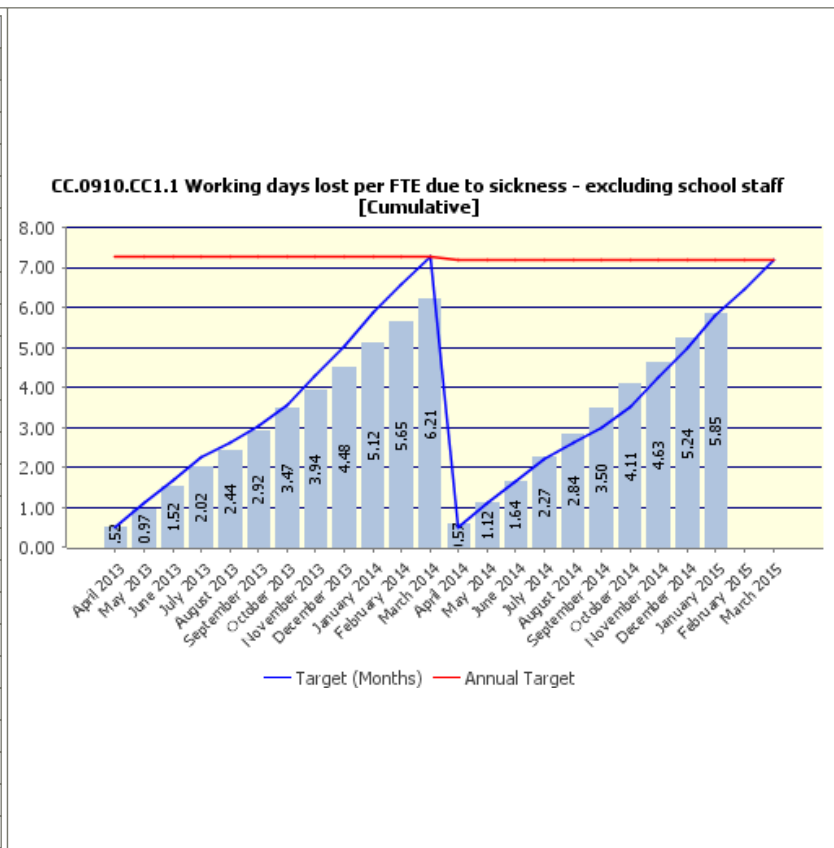
This is a reduction of £16.8k from the December month end result of £570,933. January has shown a positive decrease following the usual Christmas spike and there has been a parallel reduction in the number of arrears cases from 1909 to 1748. In the remaining weeks as we move towards year end the tenancy services and income management teams are addressing all areas of arrears with residents.

Priority Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community
 Expected Outcome: Some slippage against target 1

CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]		
Expected Outcome		Format	Aim to Minimise
Managed By	Joanna Ruffle		
Year Introduced	2009		



Date Range 1		
	Value	Target
April 2013	0.52	0.52
May 2013	0.97	1.11
June 2013	1.52	1.67
July 2013	2.02	2.24
August 2013	2.44	2.64
September 2013	2.92	3.05
October 2013	3.47	3.56
November 2013	3.94	4.31
December 2013	4.48	5.04
January 2014	5.12	5.88
February 2014	5.65	6.56
March 2014	6.21	7.26
April 2014	0.57	0.51
May 2014	1.12	1.10
June 2014	1.64	1.65
July 2014	2.27	2.21
August 2014	2.84	2.61
September 2014	3.50	3.01
October 2014	4.11	3.51
November 2014	4.63	4.25
December 2014	5.24	4.97
January 2015	5.85	5.80
February 2015		6.47
March 2015		7.20



Corporately since November 2014 sickness has been significantly lower than the actual target. As a result it is likely that the corporate target will be achieved for 2014/15.



Revenue Budget Monitoring 2014/15

Period 10

**as at 31 January 2015
Portfolio Summary**

Contents

Commentary	2
General Fund Summary Forecast	8
Portfolio	
Adult Social Care, Health and Housing	9
Children and Learning	11
Leader	14
Enterprise, Tourism & Economic Development	18
Community Development	20
Public Protection, Waste and Transport	22
Regulatory Services	25
Housing Revenue Account Summary Forecast	27

1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2014/15, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31 January 2015.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2014. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of January, all corporate savings have been allocated to service departments.

2. Overall Budget Performance – General Fund

No variation to budget is being forecast for the Council overall as measured against the latest budget. Within this position there is a projected underspend of £403,000 in Council portfolio spending. This position reflects the budget pressures some services are reporting, offset by some significant one-off underspends as shown in the detail in section 3 on service variances. Without these one-off underspends, pressures would still exist in the Council base budget.

General Fund Portfolio Forecast Comparison 2014/15 at 31 January 2015 - Period 10

Portfolio	Latest Budget 2014/15 £000	Projected Outturn 2014/15 £000	January Forecast Variance £000	December Forecast Variance £000
Adult Social Care, Health & Housing	49,130	49,232	102	132
Children & Learning	35,957	36,152	195	228
Leader	6,904	6,432	(472)	(452)
Enterprise, Tourism & Economic Development	17,159	17,035	(124)	(165)
Community Development	4,517	4,931	414	359
Public Protection, Waste & Transport	24,827	24,474	(353)	(228)
Regulatory Services	2,553	2,388	(165)	(114)
Total Portfolio	141,047	140,644	(403)	(240)
Non-Service Areas	(7,666)	(7,263)	403	240
Net Expenditure / (Income)	133,381	133,381	0	0

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget is produced by the year end.

3. Service Variances (£403,000 forecast underspend)

The key variances are as shown in the following table:-

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)
<u>Adult Social Care Health & Housing</u>			
Additional income from Court of protection on Adult Business Support and underspend in Customer Services Team		(111)	
Underspend on workforce strategy training budget		(43)	
People with a Learning Disability - Lower than estimated homecare and residential care placements		(243)	
People with Mental Health Needs - Higher than estimated residential care placements, direct payment packages and supported living	908		
Physical and Sensory Impairment - Higher than estimated residential care placements.	185		
Older People - Reduced residential care packages partly offset by higher than estimated homecare and direct payment packages		(536)	
Service Strategy & Regulation - Renegotiated Healthwatch contract		(24)	
Vacancy in the Private Sector Housing team.		(40)	
Minor variances	6		
	1,099	(997)	102
<u>Children & Learning</u>			
Legal charges for children in care - high case load	90		
Children's Placements - forecast of current cohort	509		
Children's Placements -high cost children with disabilities	160		
Agency spend on qualified social workers	280		
School Support - Education Transport retendering and renegotiation and staffing underspends within Integrated Locality Service one-off saving		(189)	
Internal Fostering underspend and in year savings on adoption services		(345)	
One off Savings on Allan Cole and Marigold House service consolidation		(200)	
Agency spend on Independent Reviewing Officers	60		
In-year vacancies in Early Years and Integrated Locality Services		(10)	
In year savings on provision of CAMHS.		(50)	
In-year vacancies in Youth Offending Services and Youth Justice Board		(110)	
	1,099	(904)	195

Portfolio (Continued 1)	Unfavourable £(000)	Favourable £(000)	Net £(000)
<u>Leader</u>			
Lower Accounts Payable income - Schools using own Bank Accounts	40		
One-off underspend on Staffing in Financial Management due to vacancies		(50)	
Asset Management underspend on professional fees and staffing		(10)	
Overspend on Buildings Management Premises Costs	100		
Additional one-off rental income from Properties and Land		(200)	
One-off Treasury Management underspends (VAT Advisor and Fund Manager)		(25)	
Additional Court Costs raised for Council Tax		(100)	
Underspend on Democratic Support		(17)	
Underspend on Mayoral and Members travel and hospitality		(27)	
Overspend due to cover for Long Term Sickness	10		
Additional Costs of HR Restructure offset by underpends in POD restructure	12		
Agency costs in Policy team	20		
Vacancies in ICT Team resulting in one-off underspend		(200)	
Reduced Internet Charges		(50)	
Additional income including one-off credit from ECC to Legal Services		(50)	
Reduction in Property and Regeneration contract income	75		
Minor variances			
	257	(729)	(472)
<u>Enterprise, Tourism & Economic Development</u>			
Amenity Services Organisation Transport costs	70		
One-off staffing secondment underspend		(30)	
Energy feasibility studies	21		
One-off leisure contract saving		(125)	
One-off theatres contract saving		(175)	
Library business rates	100		
Grants allocated out to events	15		
	206	(330)	(124)
<u>Community Development</u>			
CCTV restructure	100		
Community Safety contractors		(76)	
Underspend on Staffing in Customer Services		(60)	
Overspend on Dial-a-Ride Staffing		10	
Overtime and Agency Staff in the Benefits team	90		
Lower than expected income in Registrations Team	5		
DAAT team underspend		(5)	
Housing Benefit Payments	350		
	545	(131)	414
<u>Public Protection, Waste & Transport</u>			
Decriminalised parking income	200		
Rechargeable works income	100		
Street Lighting maintenance		(50)	
One-off streetworks permit income		(200)	
Toilet maintenance	17		
Traffic Signals contractors		(25)	
Road Safety staffing		(100)	
One-off Bike Friendly Cities match funding	50		
One-off gainshare shortfall		(395)	
Waste Management restructure	50		
	417	(770)	(353)

Portfolio (Continued 2)			
Regulatory Services			
Development Control income		(150)	
Building Control income		(25)	
Development Control vacancies		(25)	
Animal Warden contractors	32		
Minor variances	3		
	35	(200)	(165)
Total	3,658	(4,061)	(403)

4. Non Service Variances (£403,000 forecast overspend)

Financing Costs (£905k)

Interest on borrowings is forecast to be underspent against budget at the year end as, during 2013/14 and into 2014/15, borrowing has been delayed and temporary cashflow funds were/are being used instead as this is currently the most economically advantageous financial approach for the Council.

Levies and Precepts (£4k)

The annual levy from the Coroners Court is less than advised by the organisation when setting the budget.

Appropriation to Reserves £1,312k

There is forecast to be a further appropriation to reserves at the year-end.

5. Appropriations to / from Earmarked Reserves

Net appropriations to Earmarked Reserves totalling £11,372,000 were agreed by Council when setting the 2014/15 budget in February 2014. The current outturn position of £11,400,000 also allows for:-

Appropriations from Reserves

-Grants brought forward:

- £411,000 from the General Reserve for Troubled Families
- £255,000 from the General Reserve relating to the Adoption Improvement Grant
- £224,000 from the General Reserve relating to the Social Work Training Grant
- £59,000 from the General Reserve for the SEN Reform Grant
- £1,096,000 from the Public Health Reserve
- £92,000 from the General Reserve for People (adults)
- £68,000 from the General Reserve for Place (LSTF)

-Other appropriations from Reserves:

- £583,000 from the Business Transformation Reserve to enable the progression of various projects
- £200,000 from the Housing Benefit Reserve
- £19,000 from the Agresso Reserve
- £433,000 from the Capital Reserve

Appropriations to Reserves

- £35,000 to the Supporting People Reserve
- £3,377,000 to the Business Transformation Reserve

Due to the technical treatment of grants in the accounts, the full value of the grant is shown in the year which it relates to, and any carry forwards (where permissible) are carried into the following year via an earmarked reserve.

6. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2014/15 included planned revenue contributions, via the use of Earmarked Reserves, of £656,000. This has been increased to £1,108,000 with the additional £452,000 to support:

Agresso System
Cash Receipting System
A127 Pinch Point
Belfairs Golf Course
City Beach
Beecroft Relocation
Street Lighting Renewal

7. Performance against Budget savings targets for 2014/15

As part of setting the Council budget for 2014/15, a schedule of Departmental and Corporate savings was approved totalling £7.319 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that the majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then the relevant Directors are identifying alternative measures to achieve full savings as required.

A detailed breakdown, by RAG status, of the Departmental and Category Management savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
Department						
People	250	520	3,698	4,468	4,129	(339)
Corporate Services	0	0	905	905	905	0
Place	0	235	716	951	951	0
Corporate	0	0	95	95	95	0
Department Sub-Total	250	755	5,414	6,419	6,080	(339)
Category Management						
ICT	0	0	150	150	150	0
Highways	200	0	0	200	0	(200)
Transport	0	0	300	300	300	0
Social Care	0	0	250	250	250	0
Category Management Sub-Total	200	0	700	900	700	(200)
Total	450	755	6,114	7,319	6,780	(539)

Although the current forecast is showing a shortfall of £539,000 against the required savings total of £7.319 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

8. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 27th February 2014 and anticipated that £3,151,000 would be appropriated to earmarked reserves in 2014/15.

The closing HRA revenue balance as at 31st March 2014 was £3,502,000.

The current forecast is projecting a £250,000 underspend because of higher than expected rental and service charges income and a lower number of void properties than estimated in the budget. It is proposed that this be transferred to the HRA Capital Investment Reserve, therefore leaving the main revenue reserve unchanged.

General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Portfolio Holder Summary

Portfolio	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
Adult Social Care, Health & Housing	72,187	(24,383)	47,804	1,326	49,130	49,232	102	40,736	40,969	233
Children & Learning	144,297	(111,028)	33,269	2,688	35,957	36,152	195	30,061	30,106	45
Leader	27,396	(21,184)	6,212	692	6,904	6,432	(472)	7,449	5,888	(1,561)
Enterprise, Tourism & Economic										
Development	18,398	(5,674)	12,724	4,435	17,159	17,035	(124)	14,854	14,859	5
Community Development	116,668	(113,577)	3,091	1,426	4,517	4,931	414	3,247	2,608	(639)
Public Protection, Waste & Transport	37,059	(13,377)	23,682	1,145	24,827	24,474	(353)	20,080	19,597	(483)
Regulatory Services	5,021	(2,600)	2,421	132	2,553	2,388	(165)	1,918	1,661	(257)
Portfolio Net Expenditure	421,026	(291,823)	129,203	11,844	141,047	140,644	(403)	118,345	115,688	(2,657)
Reversal of Depreciation	(21,488)	9,272	(12,216)	(7,992)	(20,208)	(20,208)	0	(17,714)	(17,487)	227
Levies	516	0	516	0	516	512	(4)	392	392	0
Financing Costs	20,179	(3,974)	16,205	0	16,205	15,300	(905)	10,917	10,605	(312)
Contingency	5,525	0	5,525	(3,199)	2,326	2,326	0	(705)	0	705
Pensions Upfront Funding	9,564	0	9,564	0	9,564	9,564	0	9,564	9,564	0
Miscellaneous Income	0	0	0	0	0	0	0	0	640	640
Sub Total	14,296	5,298	19,594	(11,191)	8,403	7,494	(909)	2,454	3,714	1,260
Net Operating Expenditure	435,322	(286,525)	148,797	653	149,450	148,138	(1,312)	120,799	119,402	(1,397)
General Grants	0	(4,465)	(4,465)	0	(4,465)	(4,465)	0	(3,548)	(3,612)	(64)
Corporate Savings	(235)	0	(235)	235	0	0	0	0	0	0
Revenue Contribution to Capital	656	0	656	452	1,108	1,108	0	0	0	0
Contribution to / (from) Earmarked	(11,372)	0	(11,372)	(1,340)	(12,712)	(11,400)	1,312	(11,277)	0	11,277
Contribution to / (from) General	0	0	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	424,371	(290,990)	133,381	0	133,381	133,381	0	105,974	115,790	9,816

Use of General Reserves						
Balance as at 1 April 2014		11,000		11,000	11,000	0
Use in Year		0	0	0	0	0
Balance as at 31 March 2015		11,000	0	11,000	11,000	0

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Adult Social Care, Health & Housing
Portfolio Holder - Cllr D Norman**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	492	(497)	(5)	(6)	(11)	(1)	10	(10)	(1)	9
b Housing Needs & Homelessness	1,868	(682)	1,186	55	1,241	1,241	0	952	939	(13)
c Commissioning Team	1,445	(1,716)	(271)	650	379	268	(111)	336	288	(48)
d Strategy & Development	2,012	(2,409)	(397)	14	(383)	(426)	(43)	(320)	(384)	(64)
e People with a Learning Disability	16,920	(1,490)	15,430	(287)	15,143	14,900	(243)	12,690	12,128	(562)
f People with Mental Health Needs	2,996	(162)	2,834	402	3,236	4,144	908	2,634	3,925	1,291
g Older People	32,093	(12,378)	19,715	395	20,110	19,574	(536)	15,563	14,918	(645)
h Other Community Services	1,483	(1,292)	191	154	345	341	(4)	1,399	1,425	26
i Private Sector Housing	3,704	(3,162)	542	80	622	582	(40)	522	449	(73)
j People with a Physical or Sensory Impairment	4,506	(488)	4,018	25	4,043	4,228	185	3,281	3,616	335
k Supporting People	4,240	0	4,240	(160)	4,080	4,080	0	3,400	3,401	1
l Service Strategy & Regulation	428	(107)	321	4	325	301	(24)	289	265	(24)
Total Net Budget for Portfolio	72,187	(24,383)	47,804	1,326	49,130	49,232	102	40,736	40,969	233

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

132
470
724

1,326

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Adult Social Care, Health & Housing
Portfolio Holder - Cllr D Norman**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c. Additional income from Court of Protection and predicted underspend in Customer Services Team.	Additional income from Court of Protection and predicted underspend in Customer Services Team.
d. Underspend on workforce strategy training budget.	Underspend on workforce strategy training budget.
e. Mainly because of lower than projected residential care placements and direct payments.	Mainly because of lower than projected residential care placements and direct payments.
f. Mainly as a result of higher than projected residential care placements, direct payments and supported living.	Mainly as a result of higher than projected residential care placements, direct payments and supported living.
g. Reduced residential care placements offset by higher homecare and direct payment packages.	Reduced residential care placements offset by higher homecare and direct payment packages.
h.	
i. Underspend due to a vacancy in the Private Sector Housing team.	Underspend due to a vacancy in the Private Sector Housing team.
j. Higher than estimated residential care placements.	Higher than estimated residential care placements
k.	
l. Savings achieved on renegotiated Healthwatch contract.	Savings achieved on renegotiated Healthwatch contract.

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Children and Learning
Portfolio Holder - Cllr A P Jones**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	2,378	(1,482)	896	172	1,068	1,068	0	884	1,035	151
b Children with Special Needs	2,678	(502)	2,176	360	2,536	2,786	250	2,073	2,128	55
c Early Years Development and Child Care Partnership	10,974	(9,605)	1,369	287	1,656	1,646	(10)	1,495	572	(923)
d Children Fieldwork Services	4,451	0	4,451	787	5,238	5,518	280	4,379	4,597	218
e Children Fostering and Adoption	7,274	(594)	6,680	787	7,467	6,872	(595)	6,251	5,624	(627)
f Youth Service	1,761	(265)	1,496	59	1,555	1,505	(50)	1,253	1,250	(3)
g Age 14 to 19 Learning and Development	0	0	0	0	0	0	0	0	3	3
h Other Education	558	(519)	39	(35)	4	4	0	22	14	(8)
i Schools Retained Budgets	0	0	0	0	0	0	0	0	0	0
j Private Voluntary Independent	4,625	(200)	4,425	113	4,538	5,047	509	3,782	4,267	485
k Schools Delegated Budgets	73,957	(73,957)	0	0	0	0	0	0	389	389
l Children Specialist Commissioning	955	(55)	900	268	1,168	1,228	60	976	1,017	41
m Children Specialist Projects	290	(169)	121	(1,892)	(1,771)	(1,771)	0	(1,327)	(1,372)	(45)
n School Support and Preventative Services	31,665	(22,562)	9,103	1,430	10,533	10,344	(189)	8,773	9,135	362
o Youth Offending Service	2,731	(1,118)	1,613	352	1,965	1,905	(60)	1,500	1,447	(53)
Total Net Budget for Portfolio	144,297	(111,028)	33,269	2,688	35,957	36,152	195	30,061	30,106	45

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

949
130
1,609

2,688

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Children and Learning
Portfolio Holder - Cllr A P Jones**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Bud get is under pressure due to 3 children with disabilities with high levels of need placed in high cost settings. Impact of recruitment costs and legal fees; 2013/14 overspent by +£100K, and the case load remains high.	
c. In-year vacancies within the Early Years Team.	
d. Overspending on staffing budgets due to expenditure on Agency qualified social workers in the First Contact and Care Management Teams.	
e. <ul style="list-style-type: none"> • Forecast underspend on In-house fostering placements, est. £200K which partially offsets and is managed in conjunction with the PVI budget above. • The budgets for Marigold House and Allan Cole are under-spending by approx. £200K ahead of long term savings plan. • Additionally there are underspends on the CAMHS service and Adoption team costs due to service redesign and synergies arising from the adoption grant. 	Underspend on accrued foster payments to date as per the schedules.
f. In-year staffing underspends with Youth Services teams.	
g.	
h.	
i.	
j. Forecast costs for the current cohort of looked after children in PVI placements, plus an assumed projection for 1 extra private fostering placement, plus 1 extra residential placement till year end.	Overspend to date consistent with year-end forecast.
k.	
l. Overspend due to Agency staffing costs. Nationally it is a difficult recruitment market for Independent Reviewing Officers, and maintaining IRO capacity is necessary to meet statutory guidelines.	

m.

n. Savings made by retendering and negotiating home to school transport contracts.
Combination of in-year staffing underspends and unassigned staffing budget following team reorganisation.

o. Underspend due to staffing vacancies in the Youth Offending Service Workers and Youth Justice Board Core Teams.

p.

General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Leader
Portfolio Holder - Cllr R Woodley

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000	
a	Accounts Payable	257	(240)	17	(54)	(37)	3	40	(32)	7	39
b	Accounts Receivable	333	(317)	16	(86)	(70)	(70)	0	(60)	(60)	0
c	Accountancy	3,114	(3,116)	(2)	(244)	(246)	(296)	(50)	(201)	(312)	(111)
d	Asset Management	422	(419)	3	6	9	(1)	(10)	8	(11)	(19)
e	Internal Audit & Corporate Fraud	867	(872)	(5)	(54)	(59)	(59)	0	(22)	(76)	(54)
f	Buildings Management	2,733	(2,715)	18	(816)	(798)	(698)	100	(600)	(470)	130
g	Administration & Support	538	(531)	7	(13)	(6)	(6)	0	(4)	(16)	(12)
h	Community Centres and Club 60	90	(1)	89	13	102	102	0	96	80	(16)
i	Corporate and Industrial Estates	761	(960)	(199)	1,992	1,793	1,593	(200)	1,941	1,691	(250)
j	Corporate and Non Distributable Costs	3,458	(168)	3,290	143	3,433	3,408	(25)	3,582	3,116	(466)
k	Corporate Subscriptions	73	0	73	0	73	73	0	66	56	(10)
l	Council Tax Admin	1,329	(462)	867	69	936	806	(130)	781	526	(255)
m	Emergency Planning	123	0	123	(3)	120	120	0	103	92	(11)
n	Democratic Services Support	453	(1)	452	8	460	443	(17)	382	344	(38)
o	Media And Communication	0	0	0	0	0	0	0	0	0	0
p	Member Expenses	741	0	741	1	742	715	(27)	620	591	(29)
q	Department of Corporate Services	945	(836)	109	(80)	29	39	10	33	66	33
r	Elections and Electoral Registration	387	(3)	384	25	409	409	0	364	265	(99)
s	People & Organisational Development	459	(441)	18	29	47	27	(20)	39	(3)	(42)
t	Strategy & Performance	854	(340)	514	(560)	(46)	(26)	20	(46)	(19)	27
u	Programme Office	325	(947)	(622)	634	12	12	0	10	(6)	(16)
v	Human Resources	1,611	(1,644)	(33)	(20)	(53)	(1)	52	93	135	42
w	Information Comms & Technology	3,974	(3,612)	362	(300)	62	(188)	(250)	75	(317)	(392)
x	Information and Governance	0	0	0	0	0	0	0	0	0	0
y	Insurance	189	(239)	(50)	(3)	(53)	(53)	0	(44)	(43)	1
z	Local Land Charges	260	(312)	(52)	(22)	(74)	(74)	0	(55)	(57)	(2)
aa	Legal Services	1,076	(1,071)	5	(19)	(14)	(64)	(50)	(11)	(114)	(103)
ab	Non Domestic Rates Collection	359	(301)	58	13	71	101	30	58	88	30
ac	Payroll	428	(414)	14	(14)	0	0	0	0	0	0
ad	Corporate Procurement	571	(568)	3	24	27	27	0	23	23	0
ae	Property Management & Maintenance	422	(380)	42	(43)	(1)	74	75	215	307	92
af	Tickfield Training Centre	244	(274)	(30)	66	36	16	(20)	35	5	(30)
Total Net Budget for Portfolio	27,396	(21,184)	6,212	692	6,904	6,432	(472)	7,449	5,888	(1,561)	

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Leader
Portfolio Holder - Cllr R Woodley**

Virements	£000
Transfer from earmarked reserves	238
Allocation from Contingency	78
In year virements	376
	692

Forecast Outturn Variance	Year to Date Variance
a. Accounts payable income has reduced due to fewer schools using this function	Accounts Payable income has reduced due to more schools holding their own bank accounts and no longer using the Council facility
b.	
c. Vacant posts and hours are creating an under spend in staffing costs	Underspend as a result of staffing vacancies
d. Forecast variance due to the underspend on valuation fees in year only and underspend on employee costs	Vacant hours and valuation fees
e.	An underspend in employee costs is being partially offset by an overspend on contractor costs
f. Expected overspend on cleaning costs	Although overtime, agency staff and tools and equipment costs are exceeding budget, a proportion of this will be capitalised as part of the New Ways of Working project. Repairs and maintenance contracts and cleaning costs are overspending against profiled budgets. Income is not being realised – due to the rooms being taken out of service in year during refurbishment works
g.	Corporate IT applications and document archive costs are underspent against profiled budgets
h.	Underspend on rents and insurance for the Community Centres
i. Additional rental from properties and land	Refuse collection, repairs and maintenance and grounds maintenance for the property portfolio is underspent. Income from rental on land, shops and commercial units is currently exceeding budget

Forecast Outturn Variance	Year to Date Variance
j. Underspend in Treasury Management, Barclays charges, no 2 nd fund manager costs, no PWLB borrowing, no short term borrowing and no in year VAT advice charges are helping to offset HRA debt management and money market fund fees	Underspend on corporate salaries, VAT advisory costs, savings on 2 nd fund manager costs and broker fees. Pension backfunding is under spent against profiled budget
k.	Underspend against profiled budget for Corporate Subscriptions
l. Court costs raised for Council Tax are higher than budget	More court costs relating to Council Tax have been raised than anticipated
m.	Profiled budget does not match expenditure
n. Anticipated underspend against employees, travel and Members' scrutiny budgets.	General underspend against profiled budgets for employees, transport and supplies & services
o.	
p. Underspend on travel, hospitality and conference expenses	Underspend on National Insurance contributions, car allowances, hospitality and conference expenses for Members
q. Overspend due to agency cover for long term sickness	Budget Transfer required to transfer Consultancy Services
r.	Grant for IER received at the start of the year. The expenditure for electoral registration is on-going
s. Restructure and efficiency savings in the Development team	Current underspend on Staffing Costs. Higher income in Corporate Training being partially offset by 3 rd Party Training costs and Consultancy Fees
t. Pressure on the employees' budget due to backdated agency costs	A pressure on employees' budget due to agency costs
u.	Current underspend on the employees' budget and printing
v. The staffing restructure was not completed by the start of the financial year resulting in an anticipated overspend on the employees' budget	Savings were deducted from budget at the start of the year; however some staff were still in post until the end of July
w. Staff vacancies following a restructure in year and an expected underspend on Internet costs	Further analysis into possible miscoded capital costs is being undertaken. Management investigation is currently being undertaken to establish the extent of the internet underspend
x.	
y.	
z.	
aa. Higher than anticipated income received	Higher than anticipated income is offsetting an overspend on Agency staff costs. Includes a one-off refund from Tesco (following the cancellation of a new shopping area) and income from Turnstone South (Birketts) re ELS work on Seaways

Forecast Outturn Variance	Year to Date Variance
ab. Lower Court Costs raised that expected	Lower Court Costs raised that expected
ac.	
ad.	
ae. Income shortfall anticipated within the Property Traded Services section.	Income shortfall anticipated within the Property Traded Services section.
af. Additional income from room hire and fees & charges	An overspend on the Refreshments Budget at Tickfield Training Centre is being compensated by higher Room Hire and Fees income

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Enterprise, Tourism & Economic Development
Portfolio Holder - Cllr G Longley**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	525	(207)	318	(7)	311	311	0	240	240	0
b Amenity Services Organisation	2,862	(2,366)	496	95	591	661	70	546	769	223
c Economic Development	400	0	400	(18)	382	352	(30)	312	202	(110)
d Culture Management	203	(6)	197	(3)	194	194	0	162	151	(11)
e Library Service	3,781	(385)	3,396	380	3,776	3,876	100	3,242	3,510	268
f Museums And Art Gallery	1,069	(66)	1,003	21	1,024	1,024	0	917	842	(75)
g Parks And Amenities Management	4,605	(1,200)	3,405	1,139	4,544	4,544	0	3,844	3,808	(36)
h Climate Change	127	0	127	106	233	254	21	188	203	15
i Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,235	(1,310)	925	2,019	2,944	2,944	0	2,578	2,622	44
j Sports Development	190	(61)	129	11	140	140	0	116	111	(5)
k Sport and Leisure Facilities	847	0	847	858	1,705	1,580	(125)	1,540	1,405	(135)
l Southend Theatres	664	(16)	648	3	651	476	(175)	604	388	(216)
m Support to Mayor	199	0	199	1	200	200	0	170	175	5
n Town Centre	316	(47)	269	(160)	109	109	0	98	121	23
o Tourism	375	(10)	365	(10)	355	370	15	297	312	15
Total Net Budget for Portfolio	18,398	(5,674)	12,724	4,435	17,159	17,035	(124)	14,854	14,859	5

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

85

9

4,341

4,435

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Enterprise, Tourism & Economic Development
Portfolio Holder - Cllr G Longley**

Forecast Outturn Variance	Year to date Variance
a.	
b. Pressures exist within the transport budget for Grounds Maintenance for fuel, maintenance and leasing.	There has been a delay in invoicing for works done resulting in a shortfall to date in income.
c. Staffing underspend from a part year vacancy.	Grants yet to be allocated.
d.	
e. Business rates revaluation has resulted in a pressure on the SBC elements of the Forum.	Business rates revaluation has resulted in a pressure on the SBC elements of the Forum.
f.	
g.	
h. Energy Feasibility Studies and Rent a Roof investigations undertaken with aim for future savings	Energy Feasibility Studies and Rent a Roof investigations undertaken with aim for future savings
i.	
j.	
k. Leisure centre management contract saving.	Leisure centre management contract saving.
l. Theatre management contract saving.	Theatre management contract saving.
m.	
n.	
o. Grants allocated for events within Southend.	Grants allocated for events within Southend.

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Community Development
Portfolio Holder - Cllr I Gilbert**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Closed Circuit Television	467	(18)	449	(81)	368	468	100	303	373	70
b Cemeteries and Crematorium	1,339	(1,833)	(494)	38	(456)	(456)	0	(365)	(401)	(36)
c Community Safety	417	(50)	367	43	410	334	(76)	347	284	(63)
d Customer Services Centre	1,985	(2,068)	(83)	(36)	(119)	(179)	(60)	(91)	(162)	(71)
e Council Tax Benefit	0	0	0	0	0	0	0	0	(40)	(40)
f Drug and Alcohol Action Team	2,747	(2,555)	192	295	487	487	0	(19)	(19)	0
g Dial A Ride	68	(2)	66	15	81	91	10	67	78	11
Housing Benefit and Council Tax Benefit Admin	3,091	(1,997)	1,094	(135)	959	1,049	90	690	523	(167)
i Rent Benefit Payments	99,128	(99,050)	78	419	497	847	350	495	1,119	624
j Public Health	5,475	(5,427)	48	860	908	908	0	758	(162)	(920)
k Partnership Team	319	0	319	(12)	307	307	0	253	191	(62)
l Registration of Births Deaths and Marriages	423	(322)	101	26	127	132	5	101	121	20
m Support To Voluntary Sector	908	0	908	(1)	907	907	0	652	652	0
n Young Persons Drug and Alcohol Team	301	(255)	46	(5)	41	36	(5)	56	51	(5)
Total Net Budget for Portfolio	116,668	(113,577)	3,091	1,426	4,517	4,931	414	3,247	2,608	(639)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

1,306
0
120
1,426

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Community Development
Portfolio Holder - Cllr I Gilbert**

Forecast Outturn Variance	Year to Date Variance
a. Savings not being realised for CCTV, compensatory savings in Community Safety.	Savings not being realised for CCTV, compensatory savings in Community Safety.
b.	Crematorium income is exceeding profiled budget
c. Budget identified to offset against CCTV shortfall.	Budget identified to offset against CCTV shortfall.
d. Under spend on staffing costs due to vacancies	Staffing and Supplies & Services costs are underspent against profiled budget
e.	Overpayments repaid relating to prior years
f.	
g. Dial A Ride employee costs are forecast to exceed budget	Employee costs are exceeding profiled budgets in the Dial A Ride service
h. Budget pressure on employees' budget due to overtime and agency costs	There is a budget pressure on overtime and agency costs which is being offset by an underspend on Social Fund budget as income from ECC and Thurrock CC has been received but not yet spent
i. Forecast overspend on Housing Benefit Payments in line with monthly monitoring	An overspend against the profiled budget for Rent Allowances and Rent Rebates is being partially offset by an underspend on the profiled budget for DHP. This is because the expenditure profile is different to the income
j.	
k.	The Partnership team received grant income at start of the year however expenditure is on-going
l. Income expected to under achieve in year only – due to marriage venues being refurbished	There has been a reduction to the income received due to marriage venues being unavailable for use during the refurbishment and other venues not being as popular as hoped. This is being compounded by an overspend on salary costs and vacancy factor
m.	
n.	

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Public Protection, Waste & Transport
Portfolio Holder - Cllr M Terry**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Bridges and Structural Engineering	77	0	77	318	395	395	0	329	321	(8)
b Concessionary Fares	3,485	0	3,485	174	3,659	3,659	0	2,751	2,752	1
c Decriminalised Parking	1,968	(1,668)	300	1	301	501	200	240	344	104
d Enterprise Tourism and Environment Central Pool	1,937	(1,992)	(55)	53	(2)	(2)	0	(1)	(17)	(16)
e Flood and Sea Defence	1,121	(63)	1,058	(238)	820	820	0	686	652	(34)
f Highways Maintenance	9,750	(2,192)	7,558	221	7,779	7,629	(150)	6,446	6,245	(201)
g Car Parking Management	1,455	(5,302)	(3,847)	61	(3,786)	(3,786)	0	(3,224)	(3,252)	(28)
h Passenger Transport	380	(80)	300	28	328	328	0	294	262	(32)
i Public Conveniences	588	0	588	74	662	679	17	529	520	(9)
j Road Safety and School Crossing	491	(60)	431	(44)	387	287	(100)	318	191	(127)
k Regional And Local Town Plan	1,285	(563)	722	205	927	952	25	819	964	145
l Transport Management	154	(150)	4	(2)	2	2	0	2	1	(1)
m Traffic and Parking Management	480	(5)	475	263	738	738	0	608	672	64
n Waste Collection	4,652	(500)	4,152	13	4,165	4,165	0	3,378	3,378	0
o Waste Disposal	3,994	0	3,994	66	4,060	3,665	(395)	3,377	3,018	(359)
p Environmental Care	860	(4)	856	(34)	822	822	0	692	681	(11)
q Civic Amenity Sites	649	(19)	630	13	643	643	0	529	531	2
r Waste Management	585	0	585	53	638	688	50	373	427	54
s Cleansing	2,357	(7)	2,350	(15)	2,335	2,335	0	1,961	1,943	(18)
t Vehicle Fleet	791	(772)	19	(65)	(46)	(46)	0	(27)	(36)	(9)
Total Net Budget for Portfolio	37,059	(13,377)	23,682	1,145	24,827	24,474	(353)	20,080	19,597	(483)

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Public Protection, Waste & Transport
Portfolio Holder - Cllr M Terry**

Virements	£000
Transfer from earmarked reserves	210
Allocation from Contingency	386
In year virements	549
	1,145

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c. Number of PCN's issued has significantly reduced in 2014/15. Additional pressure due to collection of old year debts being below target.	Number of PCN's issued has significantly reduced in 2014/15. Additional pressure due to collection of old year debts being below target.
d.	
e.	
f. Streetworks permit income higher than anticipated.	Streetworks permit income higher than anticipated.
g.	
h.	
i. Repairs and maintenance costs of Public Conveniences.	
j. Staffing vacancies within the team and capitalisation of salaries due to work undertaken on Road Safety capital schemes.	Staffing vacancies within the team and capitalisation of salaries due to work undertaken on Road Safety capital schemes.
k. Match funding for the Bike Friendly Cities project not available from other sources.	LSTF programme accelerated in the first half of the year.
l.	
m.	Capitalisation of salaries information not yet available.
n.	
o. Gainshare outcome has resulted in an underspend against the expected	Gainshare outcome has resulted in an underspend against the expected

position.

position. Credit note relating to prior year adjustment.

p.

q.

r. Full year savings will not be achieved relating to the restructure in the waste team.

s.

t.

**General Fund Forecast 2014/15
at 31 January 2015 - Period 10
Regulatory Services
Portfolio Holder - Cllr M Assenheim**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Building Control	569	(362)	207	26	233	208	(25)	188	163	(25)
b Development Control	993	(455)	538	31	569	394	(175)	451	187	(264)
c Regulatory Business	837	(10)	827	(21)	806	806	0	644	642	(2)
d Regulatory Licensing	511	(425)	86	0	86	117	31	17	53	36
e Regulatory Management	1,225	(1,279)	(54)	114	60	60	0	47	(24)	(71)
f Regulatory Protection	457	(69)	388	1	389	393	4	229	250	21
g Strategic Planning	429	0	429	(19)	410	410	0	342	390	48
Total Net Budget for Portfolio	5,021	(2,600)	2,421	132	2,553	2,388	(165)	1,918	1,661	(257)

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

68
30
34

132

Forecast Outturn Variance	Year to date Variance
a. Higher than anticipated income generated by the service.	Higher than anticipated income generated by the service.
b. Higher than anticipated income generated by the service.	Higher than anticipated income generated by the service.
c.	
d. Full year savings are unlikely to be achieved regarding contractor budgets.	
e.	Underspends are within staffing costs offset against Regulatory Protection.

f.

g.

Housing Revenue Account Forecast 2014/15
at 31 January 2015 - Period 10
Portfolio Holder - Cllr D Norman

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	288	0	288	288	0	240	240	(0)
b Premises (Excluding Repairs)	646	0	646	646	0	0	0	0
c Repairs	5,307	0	5,307	5,307	0	4,491	4,491	0
d Supplies & Services	65	150	215	215	0	179	134	(45)
e Negative Subsidy Liability	0	0	0	0	0	0	0	0
f Management Fee	9,217	0	9,217	9,217	0	7,799	7,799	0
g Management Fee - one off costs	0	0	0	0	0	0	0	0
h MATS	933	0	933	933	0	778	778	1
i Provision for Bad Debts	350	0	350	350	0	0	0	0
j Capital Financing Charges	10,818	1,411	12,229	12,229	0	9,093	9,093	0
Expenditure	27,624	1,561	29,185	29,185	0	22,579	22,535	(44)
k Government Grants	0	0	0	0	0	0	0	0
l Fees & Charges	(3,911)	0	(3,911)	(3,961)	(50)	(3,259)	(3,420)	(161)
m Rents	(25,635)	0	(25,635)	(25,835)	(200)	(21,370)	(21,715)	(345)
n Other	(227)	0	(227)	(227)	0	(223)	(209)	14
o Contribution from General Fund for wider Community	(80)	0	(80)	(80)	0	(80)	(80)	0
p Interest	(90)	0	(90)	(90)	0	(75)	(75)	0
q Recharges	(570)	0	(570)	(570)	0	(475)	(344)	131
Income	(30,513)	0	(30,513)	(30,763)	(250)	(25,482)	(25,843)	(361)
r Appropriation to Earmarked reserves	3,151	(145)	3,006	3,256	250	0	0	0
s Statutory Mitigation on Capital Financing	(262)	(1,416)	(1,678)	(1,678)	0	(1,259)	(1,259)	0
Net Expenditure / (Income)	0	0	0	0	0	(4,161)	(4,567)	(405)
Use of Reserves								
Balance as at 1 April 2014	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
Balance as at 31 March 2015	3,502	0	3,502	3,502	0			

**Housing Revenue Account Forecast 2014/15
at 31 January 2015 - Period 10
Portfolio Holder - Cllr D Norman**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l. Higher than expected service charges income because of a lower number of void properties than estimated in the budget	Higher than expected service charges income because of a lower number of void properties than estimated in the budget
m. Higher than expected rental income because of a lower number of void properties than estimated in the budget. There is also a higher rental income because all new and transferring tenancies are being let at formula rent	Higher than expected rental income because of a lower number of void properties than estimated in the budget. There is also a higher rental income because of all new and transferring tenancies are being let at formula rent
n.	
o.	
p.	
q.	
r.	
s.	



**Capital Programme Budget
Monitoring 2014/15**

Period 10

**as at 31st January 2015
Departmental Summary**

Capital Programme Monitoring Report – January 2015

1. Overall Budget Performance

The revised Capital budget for the 2014/15 financial year is £41.453million. This includes all changes approved by Cabinet at its meeting on 12th February 2015. Actual capital spend at 31st January is £24.084million representing 58% of the revised budget. This is shown in Appendix 1. (Outstanding creditors relating to 2013/14 totalling £1.071million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Revised Budget 2014/15 £'000
Corporate Services	7,360	6,096	7,283	(77)
People	9,426	5,678	9,426	-
Place	16,353	7,722	15,793	(560)
Housing Revenue Account (HRA)	8,314	4,588	8,314	-
Total	41,453	24,084	40,816	(637)

The capital programme is expected to be financed as follows:

Department	External Funding			Total Budget £'000
	Council Budget £'000	Grant Budget £'000	Developer & Other Contributions £'000	
Corporate Services	7,213	98	49	7,360
People	774	8,652	-	9,426
Place	5,424	9,754	1,175	16,353
Housing Revenue Account (HRA)	8,027	50	237	8,314
Total	21,438	18,554	1,461	41,453

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 31st January is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Corporate Services	98	49	147	68	79
People	8,652	-	8,652	8,652	-
Place	9,754	1,175	10,929	10,708	221
Housing Revenue Account (HRA)	50	237	287	248	39
Total	18,554	1,461	20,015	19,676	339

2. Department Budget Performance

Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £7.360million. The budget is distributed across various scheme areas as follows:

Department for Corporate Services	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Forecast Variance to Year End 2014/15 £'000
Accommodation Strategy - Main	4,095	3,909	4,095	-
Accommodation strategy - CCTV	87	40	87	-
Civic Centre – Server Room	209	104	209	-
Tickfield	88	1	20	(68)
Asset Management (Property)	1,182	840	1,182	-
Cemeteries & Crematorium	46	46	46	-
ICT Programme	1,612	1,156	1,603	(9)
Subtotal	7,319	6,096	7,242	(77)
Priority Works (see table)	41	-	41	-
Total	7,360	6,096	7,283	(77)

Priority Works	£'000
Budget available	1,000
Less budget allocated to agreed schemes	959
Remaining budget	41

Actual spend at 31st January stands at £6.096million. This represents 83% of the total available budget.

Accommodation Strategy - Main

The New Ways of Working programme is a major scheme within the Department for Corporate Services. Works to the ground floor and public wing have been completed. The Courtyard Café will open for business on 16th February. Civic 2 is now undergoing

refurbishment and this work is expected to be completed by 12th March. Staff working at Southchurch will then relocate to Civic 2 on the 13th March with the lease of Southchurch being surrendered by 20th March. The refurbishment of the Flexible Working Space will take place at the beginning of March with the area re-opening mid-March.

The final outturn position for this scheme is currently being assessed and will be included in the period 11 budget monitoring.

Accommodation Strategy – CCTV

The Civic Centre CCTV system has been installed as part of the main works to the Civic Centre. All cameras are now installed and there is a small piece of networking to be completed by ICT. Final connections and adjustments are to follow the installation of recording devices in the server room by Eurovia.

Civic Centre – Server Room

Work to the server room is now complete. ICT are managing the infrastructure wiring with server migration to follow.

Tickfield

Phase one of the Tickfield scheme is expected to begin in early March and this will involve creating some additional capacity downstairs for the kitchen and improving access to the museum area. This will then allow the café area refit in April to commence. A carry forward request of around £68k will therefore be included in the report to June Cabinet.

Asset Management (Property)

The contractors are on site and close to completion at Alexandra Yacht Club. The full budget is expected to be spent by year end.

The tenders are back for the demolition of Focus House. Value engineering costs have come back higher than expected therefore the contracts have not yet been let, however the building is now closed and decommissioned.

Cemeteries and Crematorium

All 2014/15 cemetery and crematorium schemes have now completed. All other projects have now been moved into 2015/16.

ICT

The Vehicle Tracking and Performance System scheme is under review due to discussions on whether the service will be delivered internally or externally. Because of this, the £9k budget will be included as a carry forward request in the report to June cabinet.

Priority Works

The Priority works provision budget currently has £41k remaining unallocated.

Summary

Carry forward requests in the June Cabinet report will include the Vehicle Tracking and Performance System scheme for £9k and the Tickfield scheme for £68k.

Department for People

The revised Department for People budget totals £9.426million.

Department for People	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Year End 2014/15 £'000
Adult Social Care	369	172	369	-
General Fund Housing	916	644	916	-
Children & Learning Other	764	600	764	-
Condition Schemes	1,150	749	1,150	-
Devolved Formula Capital	338	333	338	-
Primary School Places	5,889	3,180	5,889	-
Total	9,426	5,678	9,426	-

Actual spend at 31st January stands at £5.678million. This represents 60% of the total available budget.

Adult Social Care

Two new grant funded projects were added to the programme at February Cabinet for Autism Innovation and Transforming Care Housing. Both of these grants will need to be spent by the end of this financial year to meet the conditions set by the Department of Health.

General Fund Housing

The Disabled Facilities programme is progressing as quickly as possible. Some consultants will be appointed in the near future to review the whole process and to make recommendations to improve how the programme can be delivered.

Some problem properties are currently having works carried out to make them safe as part of the Empty Dwellings Management Works in Default scheme. This will reduce the negative impact on adjoining properties.

Children & Learning Other Schemes

The Short Breaks for Disabled Children budget of £68k will be allocated over the current term.

The Department for Education scheme to give all infant age pupils a free lunch is underway and the capital allocation of £389k has been allocated to schools following a bidding round. A second round of bids for funding has been offered by the Department for Education and 10 schools have submitted forms.

The final snagging works at Hinguar Primary School's new building are near completion. The final retention payment of £153k will be held subject to the completion of the agreed scheme of works which started in the summer holidays.

Retentions of £82k are also being held for works completed in 2013/14 at Temple Sutton Children's Centre, Hamstel Infant School, Lancaster Special school, Prince Avenue school and Kingsdown Special School. These will be paid once the defects periods are completed. These figures form part of the outstanding creditors referred to in the first paragraph of this report.

Condition Schemes

The budget of £1,150k has been allocated to address larger condition items in schools where the cost is over the schools capabilities to fund. Of this amount, £435k relates to projects started in 2013/14. Most of these works took place over the summer holidays to minimise disruption to the schools. Retentions of £27k are also being held for works completed in 2013/14 at five primary schools.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to schools distributed in two payments to all maintained schools. The grant for 2014/15 is £338k.

Primary School Places

Capital extensions, both permanent and temporary are on-going to supply primary places to meet significant increased demands. In 2014/15 spend of £5.89m is currently programmed. This covers large, multi-year projects at St Helens Catholic Primary School, Sacred Heart Catholic Primary School, Hamstel Infant School and the Federation of Greenways Schools. There are also single year projects at Darlinghurst Primary School, Bournemouth Park Primary School, Porters Grange Primary School and St Marys Prittlewell Primary School with similar timelines.

Department for Place

The revised capital budget for the Department for Place is £16.353million. This includes all changes approved at February Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Year End 2014/15 £'000
Culture	2,256	1,098	2,036	(220)
Enterprise, Tourism & Regeneration	2,014	512	2,014	-
Coastal Defence	588	268	588	-
Highways and Infrastructure	1,497	1,443	1,497	-
Parking Management	50	32	50	-
Section 38 & 106 Agreements	1,015	159	1,015	-
Local Transport Plan	3,072	2,133	2,975	(97)
Local Sustainable Transport Fund	510	384	510	-
Better Bus	17	114	114	97
Bike Friendly Cities	160	160	160	-
Transport	4,516	1,254	4,516	-
Waste	65	30	65	-
Energy Saving Projects	593	135	253	(340)
Total	16,353	7,722	15,793	(560)

Actual spend at 31st January stands at £7.722million. This represents 47% of the total available budget.

Culture

The project to replace the ventilation system at Belfairs Leisure Centre is complete but an invoice came through late in 2014/15 creating an overspend of £36k. This will be met by an underspend on the Belfairs Swim Centre Health and Safety project. The remaining £249k on the Belfairs Swim Centre will be included as a carry forward request in the report to June Cabinet.

The scheme for energy Improvements in Culture Property Assets has been delayed due to staffing pressures. New staff are expected to be in post in early March and the scheme will continue in the new financial year. A carry forward request of £45k will be included in the report to June Cabinet.

Various overspends have been identified totalling £26k across four schemes and budget managers are currently in the process of identifying where these will be covered from. There is £3k underspend on the Oakwood Park Woodland scheme which will go towards it but the remaining £23k is yet to be found.

Accelerated delivery requests will be required in the report to June Cabinet for various projects including Cliffs Pavilion Auditorium Replacement floor, Hard Surface Path Improvements, Southchurch Park Lake and War Memorials. These total £49k.

The scheme for Prittlebrook Oxbows has received £2k additional grant from Corys therefore the budget will be increased to reflect this at June Cabinet.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on Southend Pier as well as the new scheme for the Coastal Communities Fund and the City Deal Incubation Centre.

An operator has been appointed subject to contract for the City Deal Incubation Centre. Works are nearing completion with the handover scheduled for 13th February.

Coastal Defence

The Shoebury Flood Defences scheme is now under review pending a cabinet decision on a way forward. The Environment Agency has been informed of the suspension of the scheme until further notice and the majority of the budget has been carried forward into future years.

Works on the Slipway at Two Tree Island are currently awaiting Marine Management approval. Works will commence as soon as this is received.

Highways and Infrastructure

A work programme jointly funded by Southend Borough Council and LTP funding has been agreed by the Cabinet focussing on improving our road network. Contractual arrangements are now in place for phase one of the carriageway and footway maintenance programme and a number of resurfacing schemes have already been implemented.

The planned highways maintenance programme is well ahead and the remaining schemes are intended to be completed by the end of the financial year.

Parking Management

Resources have been allocated to the structural and surface improvements to the Civic Centre North car park. Property Services are working on this with a view to commence in Spring 2015. This is to avoid disruption to customers and staff during the Winter period and to ensure there is a robust plan to manage parking during the works to minimise inconvenience.

Section 38 and Section 106 Schemes

There are a variety of S38 and S106 schemes all at various stages. The bigger schemes include enhancements to the existing Shoebury Park facilities where consultation has begun and works are programmed for completion by March 2015, and funding to be spent in conjunction with LSTF on future bus service improvements with the possibility of a multi-operator smartcard to support new development in the area.

Local Transport Plans (LTP Schemes)

Traffic management and road safety work programmes have been agreed and arrangements are in hand for initial designs and options assessments to enable works to commence. Two further schemes have now gone out to consultation with a view to achieve allocated spend. However in view of the consultation timescale, it may not be possible to achieve the outstanding spend level. A number of other options and schemes are being investigated to maximise the potential for spend on schemes in 2014/15.

Two bridges have been identified for refurbishment, namely the Flemming Avenue and Tankerville Drive crossings of Prittle Brook. Detailed investigations are underway and the structures are programmed to be complete within this financial year. At the same time, proposals for repairs/replacement to the Chalkwell Station and Southend East Station foot bridges will continue to proceed.

Overspends on the Better Bus schemes totalling £97k will be covered by LTP funds.

Local Sustainable Transport Fund (LSTF)

Works on the Queensway and Victoria Gateway Urban Realm scheme commenced in July and is jointly funded by Bike Friendly Cities. Resurfacing of the roundabout has now commenced.

Better Bus

The final accounts from W&H Roads have now been received and the Better Bus scheme is overspent by £97k. This will be funded from available Local Transport Plan funds.

Bike Friendly Cities

The Bike Friendly Cities project officially finished on 30th September 2014. Funding was used to part fund some of the cycle related works on the Queensway and Victoria Gateway Urban Realm scheme. The project aimed to provide increased walking and cycling along Queensway and the London Road connecting the existing cycle facilities at Brighton Road and Victoria Gateway.

Transport

The A127/B1013 Tesco Junction Improvement scheme supports the development of the Airport Business Park and will improve the junction capacity and access arrangements, reduce congestion and improve accessibility and safety for pedestrians and cyclists. Main construction works are programmed to be completed by April 2015 to meet the grant conditions. The Department for Transport grant has been received in full. Lafarge Tarmac are the main contractor with W&H Roads as the main sub-contractor. The works are focusing on the completion of new kerb lines, installation of new safety barriers and lighting columns on the A127 and B1013 approaches. The new kerb line is in place for the relocated puffin crossing on Thanet Grange with granite setts and pedestrian barriers to follow. Works have commenced on the extension to the right hand turn lane. The programme for carriageway surfacing works is under review and will commence during half term. Night time works are being proposed the following week and also in March with restricted access and road closures on the approaches to the roundabout. The Public Liaison Officer is engaging with local residents and businesses and the third newsletter will be issued shortly. The Better Southend website is advising residents, businesses and visitors on the progress of the works.

Waste

The planning application has been approved for the Short Street Depot and client instruction is now required to proceed.

The demolition of the old Waste Transfer Station building has now been completed. The tenders received for a new Waste Transfer Station have come in a lot higher than expected. The planning application is now ready for submission but the project is on hold pending the outcome of the Waste Disposal tender negotiations.

Energy Saving Projects

The Civic Centre boilers scheme has started with some controls reprogramming. The new boiler element has been deferred to 2015/16 as summer will be a better time to install. A carry forward request for £10k will be included in the report to June Cabinet.

The work on the Civic Centre windows is complete as part of the insulation scheme. Low level insulation will complete by the end of February.

The energy projects at Southend Adult Community College and Temple Sutton Primary School are now able to progress as the energy facilitation contracts have been signed. Planning issues are likely to delay most of the work until 2015/16 therefore carry forward requests of £228k and £102k will be included in the report to June Cabinet.

Summary

Carry forward requests to be included in the report to June Cabinet include Belfairs Swim Centre for £249k, Energy Improvements in Culture Assets for £45k, Civic Centre Boilers for £10k, Southend Adult Community College Energy Project for £228k and Temple Sutton Primary School Energy Project for £102k.

Accelerated Delivery requests will be included for the Replacement Floor at the Cliffs Pavilion for £4k, Hard Surface Path Improvements for £28k, Southchurch Park Lake for £14k and War Memorials for £3k.

New external funding of £2k for the Prittlebrook Belfairs Park Oxbows scheme will be included in the report to June Cabinet.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2014/15 is £8.314million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Forecast Variance to Year End 2014/15 £'000
Decent Homes Programme	7,409	4,094	7,409	-
Council House Adaptations	589	342	589	-
Sheltered Housing Remodelling	61	46	61	-
New Build 159 Bournemouth Park Road	255	106	255	-
Total	8,314	4,588	8,314	-

The actual spend at 31st January of £4.588million represents 55% of the HRA capital budget.

Decent Homes Programme

All this year's Decent Homes projects are in progress and continuing for completion by 31st March 2015. The LED Communal Lighting project in High Rise Blocks and the works for the Demolition of Garages at Pennine have both been completed. Other energy initiative works are in progress to complete by March 2015.

Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2014/15.

Sheltered Housing Remodelling

The works to modernise the lift at Nestuda House have now been completed.

New Build 159 Bournemouth Park Road

This relates to a new build identified in an area to the rear of 159 Bournemouth Park Road. The contractor is now on site.

Summary of Capital Expenditure at 31st January 2015

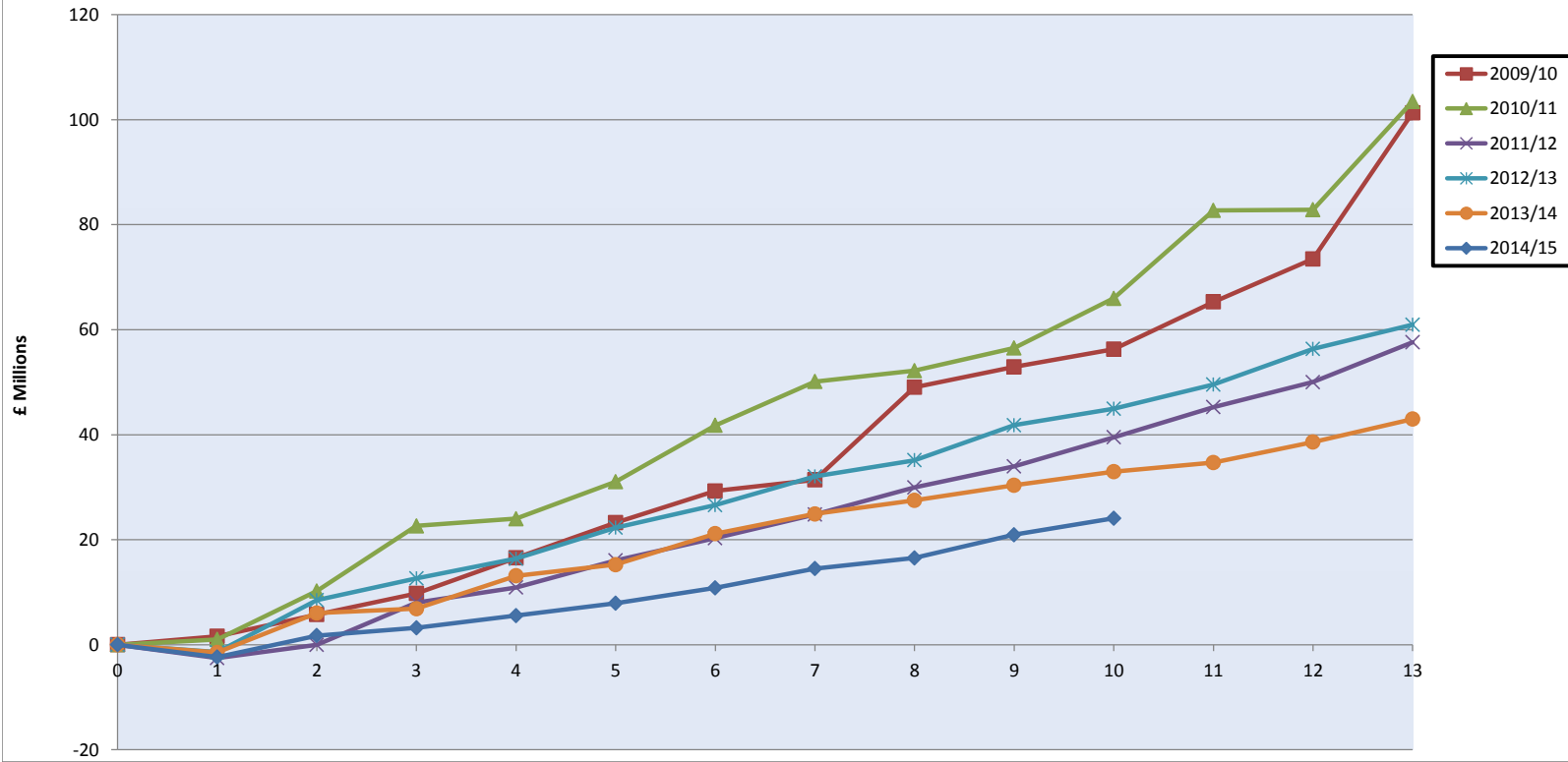
Appendix 1

	Original Budget 2014/15 £000	Revisions £000	Revised Budget 2014/15 £000	Actual 2014/15 £000	Forecast outturn 2014/15 £000	Forecast Variance to Year End 2014/15 £000	% Variance
Corporate Services	11,145	(3,785)	7,360	6,096	7,283	(77)	83%
People	15,915	(6,489)	9,426	5,678	9,426	0	60%
Place	23,277	(6,924)	16,353	7,722	15,793	(560)	47%
Housing Revenue Account	8,793	(479)	8,314	4,588	8,314	0	55%
	<u>59,130</u>	<u>(17,677)</u>	<u>41,453</u>	<u>24,084</u>	<u>40,816</u>	<u>(637)</u>	<u>58%</u>
Council Approved Original Budget - February 2014	59,130						
Corporate Services amendments	410						
People amendments	(176)						
Place amendments	981						
Carry Forward requests	4,256						
Accelerated Delivery requests to 2013/14	(1,510)						
Budget re-profiles (July, November and February Cabinet)	(24,432)						
New external funding	2,794						
Council Approved Revised Budget - February 2015	<u>41,453</u>						

Actual compared to Revised Budget spent is £24.084M or 58%

Appendix 2

Capital programme Delivery
Cummulative Capital Expenditure 2009/10 to 2014/15



Year	Outturn £m	Outturn %
2009/10	101.3	82.2
2010/11	103.5	97.5
2011/12	57.6	97.3
2012/13	61.0	97.9
2013/14	43.3	93.8